

GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 04/20/18

Amended* Post Date: 4/24/2018

The following documents are included in the packet for the Finance Committee on April 25, 2018:

- 1) *Amended Agenda
- 2) Draft minutes from 03/28/2018 and 04/13/18
- 3) Credit Card Request Approvals
- 4) Treasurer's Monthly Report
- 5) *Resolution Relating to Base Wage Compensation Adjustment for Employees with 10 Years of Service or More with Green Lake County
- 6) Budget Adjustments and Line Items Transfers



GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Elizabeth Otto County Clerk Office: 920-294-4005 FAX: 920-294-4009

Finance Committee Meeting Notice

Date: April 25, 2018 Time: 5:30PM
The Green Lake County Government Center, County Board Room
571 County Road A, Green Lake WI

Amended AGENDA*

Committee 1. Call to Order **Members** 2. Certification of Open Meeting Law 3. Pledge of Allegiance Harley Reabe Larry Jenkins 4. Agenda Robert Lyon 5. Election of Chair Dennis Mulder 6. Election of Vice-Chair **VACANT** 7. Minutes: 03/28/18 & 04/13/18 Elizabeth Otto, Secretary 8. Public Comments (3 Min. Limit) 9. Correspondence 10. Appearances 11. Credit Card Request Approvals 12. Treasurer's Monthly Report 13. Resolutions/Ordinances *Base Wage Compensation Adjustment for Employees with 10 Years of Service or More with Green Lake County 14. Budget Review 15. Budget Adjustments/Line Item Transfer 16. Supervisor's Monthly Claims 17. Committee Discussion • Future Meeting Dates: Regular Meeting to be determined • Future Agenda items for action & discussion: 18. Adjourn

Kindly arrange to be present, if unable to do so, please notify our office.

Sincerely,

Elizabeth Otto, County Clerk

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.

FINANCE COMMITTEE March 28, 2018

The meeting of the Finance Committee was called to order by Chair Harley Reabe at 8:30 AM on Wednesday, March 28, 2018, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Harley Reabe Absent: Dennis Mulder

Joanne Guden Larry Jenkins Robert Lyon

Also Present: Liz Otto, County Clerk Amanda Toney, Treasurer

Amanda Thoma, Coroner Kayla Yonke, Account Specialist

Dawn Klockow, Corp Counsel Mark Podoll, Sheriff

Angie Petruske, Acct Budget Coord Becky Pence, Hwy Admin Asst

AGENDA

Motion/second (Guden/Jenkins) to approve the amended agenda. All ayes. Motion carried.

MINUTES

Motion/second (Jenkins/Guden) to approve the minutes of February 28, 2018 and March 20, 2018 with no additions or corrections. All ayes. Motion carried.

<u>PUBLIC COMMENTS</u> – none

CORRESPONDENCE – none

APPEARANCES – none

CREDIT CARD REQUEST APPROVALS - none

TREASURER'S MONTHLY REPORT

Treasurer Amanda Toney explained the settlement investment CD's and also stated that interest will increase in March on the Farmers & Merchants money market account.

RESOLUTIONS/ORDINANCES

• Relating to Committed Funds for 2018 as Required by GASB #54

Motion/second (*Guden/Lyon*) to approve the resolution Relating to Committed Funds for 2018 as Required by GASB #54 and forward to County Board for final approval. All ayes. Motion carried.

BUDGET REVIEW

Final figures from 2017 were reviewed as well as February 2018 revenues and expenditures. Discussion held.

BUDGET ADJUSTMENTS/LINE ITEM TRANSFER

• Sheriff's Office – request to access \$1,179.00 from the committed funds account for Defibulators for a new defib in the Sheriff's Office.

Motion/second (Guden/Lyon) to approve the budget adjustment. All ayes. Motion carried.

• HHS Family Care – additional revenue from WIMCR to pay for contracted services

Motion/second (Jenkins/Lyon) to approve the budget adjustment. All ayes. Motion carried.

SUPERVISOR'S MONTHLY CLAIMS

Supervisor's claims: \$4,527.32

Lay people: -0-

Motion/second (Guden/Jenkins) to approve supervisor's monthly claims. All ayes. Motion carried.

COMMITTEE DISCUSSION

- **Future meeting dates:** Regular meeting April 25, 2018 (time to be determined)
- Future agenda items for action & discussion:

ADJOURNMENT

Chairman Reabe adjourned the meeting at 8:47 AM.

Submitted by,

Liz Otto County Clerk

FINANCE COMMITTEE April 13, 2018

The meeting of the Finance Committee was called to order by Chair Harley Reabe at 1:15 PM on Friday, April 13, 2018, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Harley Reabe Absent:

Joanne Guden Larry Jenkins Robert Lyon Dennis Mulder

Also Present: Liz Otto, County Clerk

Dawn Klockow, Corp Counsel

Cathy Schmit, County Administrator

RESOLUTIONS/ORDINANCES

• Government Obligation Contract Between Green Lake County and Kansas State Bank

County Administrator Cathy Schmit explained that this resolution is to approve a 5 year lease to own agreement for financing of the Next Generation 911 system upgrade which needs to be completed by 2020. Discussion held.

Motion/second (*Lyon/Guden*) to approve the fiscal note of the resolution relating to Government Obligation Contract Between Green Lake County and Kansas State Bank and forward to County Board for final approval. All ayes. Motion carried.

COMMITTEE DISCUSSION

- Future meeting dates: Regular meeting to be determined.
- Future agenda items for action & discussion:

ADJOURNMENT

Chairman Reabe adjourned the meeting at 1:23 PM.

Submitted by,

Liz Otto

County Clerk

Request for Credit Card Approval

Department:	Sheriff's Office					
Committee:	Judicial/Law Enforcement and Emergence	cy Management Committee				
Name of	Card Holder		Title of Postion		Credit Card	l imit
Jason S. Yo		Deputy She			1500	
<u> </u>						
						
_						
						
L						
Justification	for Credit Card(s)) :				
Fuel, lodgin	a and other out	of County Ex	xpenses. Vehicle	and departm	ental related e	equipment
that is need	<u>ea immediateiv</u>	such as nea	d lamps, wipers.	oil. etc.	· · · · · · · · · · · · · · · · · · ·	
Department H	lead Approval:	mal 14	1 Palol			
Date Approve	ed by Committee	of Jurisdiction:	: <u>April 11, 2018</u>			
Following	this acceptance ple	ease forward to	the County Clerk's (Office.		
Date Approve	ed By Finance Co	mmittee:				



GREEN LAKE COUNTY OFFICE OF THE COUNTY TREASURER

Amanda R. Toney Office: 920-294-4018 Treasurer and Real Property Lister FAX: 920-294-4009

April 19, 2018

Memo to Finance Committee:

As of today, the April sales tax figure has not been posted to the website. This amount will be reflected on the May finance memo.

A total of \$389,869.44 in Lottery credit payments were calculated and distributed to all taxing entities on April 13th.

The total Tax roll for 2017 started out at \$41,599,290.31. As of today, we have \$7,365,217.49 left to collect. This amount is down around 3% compared to 2017.

In the next week, we are going to have Green Lake Title & Abstract start doing searches on those properties which still owe 2014 taxes. We currently have 45 parcels, which consists of 35 owners, that still owe 2014 taxes.

Stef has been doing an excellent job of staying on top of ownership changes. We have also been busy with the assessors creating valuation summary reports and rolls for the Open Book/Board of Review meetings for each municipality.

Just a reminder that I will not be able to attend the meeting on the 25th as I will be out on vacation.

Respectfully submitted,

Amanda R. Toney

GREEN LAKE COUNTY TREASURER'S REPORT

MARCH 2018

		CASH BALANCE:	02-28-2018	2,086,739.50
RECEIPTS:				
	General:		719,410.03	
	Redemption Tax - Principle:		45,760.84	
	Redemption Tax - Interest		9,696.03	
	Redemption Tax - Penalty		4,848.00	
	Postponed & Delinquent Tax - Principle:		296,101.30	
	Postponed & Delinquent Tax - Interest:		4,568.68	
	Postponed & Delinquent Tax - Penalty		2,284.35	
	Sales Tax Deposit from State		75,898.03	
	Wire from LGIP for Justice Center Payment		834,907.50	
	Lottery Credit from State		571,853.35	
	TOTAL RECEIPTS:		2,565,328.11	4,652,067.61
DISBURSEMENTS				
	General Maintenance:		1,042,208.84	
	Direct Deposit Payroll		758,853.12	
	DHHS Deposit to LGIP		87,442.10	
	Payroll deductions and taxes		327,824.31	
	Sales Tax Money Transfer to LGIP		126,251.39	
	Bank fees		8.00	
	Real Estate Transfer Fees		13,468.80	
	Transfer to Flex/HRA account		8,068.35	
	State Settlement Payment		94.89	
	Justice Center Principal Payment		675,000.00	
	Justice Center Interest Payment		159,907.50	
	Communication Tower Principal Payment		250,000.00	
	Communication Tower Interest Payment		2,401.25	
	Voided Checks from previous month		-67.08	
	EE Invalid Account Number		-1,599.32	
	TOTAL DISBURSEMENTS:		3,449,862.15	
	TREASURER'S CASH BALANCE:			1,202,205.46
BANK RECONCIL		600105	500 004 50	
	Green Lake Horicon Bank-Checking:	690195	520,004.60	
	Green Lake Horicon Bank - Money Market:	690224	<u>1,203,505.10</u>	
	TOTAL		1,723,509.70	
Less Outstanding Che	ecks		519,964.24	
Deposits received in March and Receipted in April			1 240 00	
Deposits received in	March and Receipted in April		1,340.00	
Available Bank Balar	nce		1,202,205.46	
Cash in Office	03/31/18		0.00	
		03/31/18 CASH BALANCE		1,202,205.46

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TREASURER'S CASH

DIFFERENCE

1,202,205.46

0.00

GREEN LAKE COUNTY TREASURER'S REPORT

MARCH 2018

RECONCILIATION OF RECEIPTS & DEPOSITS

Cash in Office	February 28, 2018	0.00
Total Receipts	MARCH 2018	<u>2,565,328.11</u>
SUB TOTAL		2,565,328.11
Less Deposits for Month:		<u>2,565,328.11</u>
Cash in Office	3/31/2018	0.00

PROOF OF OUTSTANDING CHECKS

Outstanding Checks	February 28, 2018	46,307.27
Total Disbursements	MARCH 2018	3,449,862.15
SUB TOTAL		<u>3,496,169.42</u>
Less Checks Cashed by Bank		1,569,175.12
DHHS Deposit to LGIP		87,442.10
Payroll deductions and taxes		99,455.90
Sales Tax transfer to LGIP		126,251.39
Bank fees		8.00
Transfer to Flex/HRA account		8,068.35
State Settlement Payment		94.89
Justice Center Principal Payment		675,000.00
Justice Center Interest Payment		159,907.50
Communication Tower Principal Payment		250,000.00
Communication Tower Interest Payment		2,401.25
EE Invalid Account Number		-1,599.32
Outstanding Checks	3/31/2018	519,964.24

2018 INTEREST REVENUE

(PROJECTED BUDGET: \$70,000.00)

1/31/18 Money Markets	January Interest	\$5,358.91
1/31/18 Certificate of Deposits	January Interest	\$3,205.48
2/28/18 Money Markets	February Interest	\$5,789.97
2/28/18 Certificate of Deposits	February Interest	\$0.00
3/31/18 Money Markets	March Interest	\$10,162.86
3/31/18 Certificate of Deposits	March Interest	\$0.00

Money Markets April Interest Certificate of Deposits April Interest Money Markets May Interest Certificate of Deposits May Interest June Interest Money Markets June Interest Certificate of Deposits Money Markets July Interest Certificate of Deposits July Interest Money Markets August Interest Certificate of Deposits August Interest Money Markets September Interest Certificate of Deposits September Interest October Interest Money Markets Certificate of Deposits October Interest Money Markets November Interest Certificate of Deposits November Interest Money Markets December Interest

TOTAL \$24,517.22

HORICON BANK ACCOUNTS Balance as of 03/31/18

 Flex/HRA Checking Account #2395
 \$5,185.50

 Flex/HRA Money Market Account #2366
 \$547,743.14

 Gelhar Escrow Account #8674
 \$34,684.22

Certificate of Deposits

December Interest

GREEN LAKE COUNTY TREASURER'S REPORT

INVESTMENTS MARCH 2018

LOCAL GOVERNMENT INVESTMENT POOL	#824000
<u>Date</u>	Account #01
02/28/18 Balance L.G.I.P.	1,765,534.60
03/01/18 DCF Sparc Pmt	3,450.59
03/05/18 HFS Comm Aids	37,864.00
03/05/18 DCF Sparc Pmt	46,127.51
03/31/18 Interest	2,424.61
03/31/18 Balance L.G.I.P.	\$1,855,401.31

Date Started INSTITUTIONS			PRINCIPLE	YIELD RATE	DUE DATE
04/14/17 Fortifi Bank** (f/k/a First National Bank)	12 month	#8631292	1,020,597.21	1.25%	04/14/18
05/01/17 Horicon Bank**	12 month	#10000077035	503,167.80	1.25%	05/01/18
02/20/18 Fortifi Bank** (f/k/a First National Bank)	6 months	#8676645	2,000,000.00	1.25%	08/20/18
02/20/18 Horicon Bank**	182 days	#10000078184	2,000,000.00	1.25%	08/21/18
09/20/17 Farmers & Merchants Bank CD**	12 month	#708494	1,000,000.00	1.35%	09/20/18
12/09/17 Farmers & Merchants Bank CD**	12 month	#703152	1,000,000.00	1.35%	12/09/18
12/01/17 Farmers & Merchants Bank CD**	25 month	#704462	2,000,000.00	1.75%	01/01/20
10/30/13 Citizens Community Federal	Money Market	20033645	163,160.15	0.25%	
04/20/11 Farmers & Merchants Bank**	Money Market	310818	5,790,203.63	1.75%	
03/18/15 First Business Bank	Money Market	7017-03210	2,738.38	0.45%	
11/01/15 Horicon Retirement	Money Market	1424497	12.75	0.50%	
08/05/13 Ripon Horicon Bank	Money Market	831744	5,207.62	0.15%	
TOTAL			\$15,485,087.54		

SALES TAX

	2018 PRINCIPLE	2018 INTEREST	TOTAL SALES TAX	Retailer Collection Period
BALANCE 12/31/17			1,611,670.78	
01/01/18	113,333.47	1,587.62	114,921.09	October, 2017
02/01/18	89,933.78	1,531.20	91,464.98	November, 2017
03/01/18	126,251.39	802.09	127,053.48	December, 2017

 TOTAL COLLECTED IN 2018
 329,518.64
 3,920.91
 \$1,945,110.33

 TOTAL 2018 LOAN PAYMENTS
 834,907.50

 BALANCE OF SALES TAX FUNDS
 \$1,110,202.83

SALES TAX INVESTMENTS

Institution Principle Invested Int. Rate Due Date <u>C.D. #</u> Term 3/31/2018 LGIP Sales Tax Account #09 610,202.83 Bank Mutual 7072041052 12 months 500,000.00 1.92% 1/11/2019 Total Funds Held in Trust \$1,110,202.83

2018 LOAN PAYMENT HISTORY					
AN PAYMENT AMOUNT		<u>TOTAL</u>			
834,907.50	Paid on 03/01/18	834,907.50	Justice Center Loan Payment-DTC		
		_			
		\$834,907.50	Total Paid on Loan in 2018		
	AN PAYMENT AMOUNT	AN PAYMENT AMOUNT	AN PAYMENT AMOUNT TOTAL 834,907.50 Paid on 03/01/18 834,907.50		

^{**} Collateralized Investment

MARCH 2018

EFFECTIVE INTEREST RATES - OVERALL

<u>INSTITUTION</u>	AMOUNT	ACCOUNT NUMBER	<u>RATE</u>
L.G.I.P.	3,088,844.04		1.40%
Fortifi Bank** (f/k/a First National Bank)	1,020,597.21	#8631292	1.25%
Horicon Bank**	503,167.80	#100000077035	1.25%
Fortifi Bank** (f/k/a First National Bank)	2,000,000.00	#8676645	1.25%
Horicon Bank**	2,000,000.00	#100000078184	1.25%
Farmers & Merchants Bank CD**	1,000,000.00	#708494	1.35%
Farmers & Merchants Bank CD**	1,000,000.00	#703152	1.35%
Farmers & Merchants Bank CD**	2,000,000.00	#704462	1.75%
Citizens Community Federal	163,160.15	20033645	0.25%
Farmers & Merchants Bank	5,790,203.63	310818	1.75%
First Business Bank	2,738.38	7017-03210	0.45%
GL Cty Retirement-Horicon	12.75	1424497	0.50%
Ripon Horicon Bank	5,207.62	831744	0.15%
Horicon Bank	<u>1,203,505.10</u>	690224	0.05%
	19,777,436.68	Average APY	1.00%
TOTAL INVESTED	18,568,711.21	Average Investment APY	1.21%

MONTHLY	AVERAGE
January 2018	0.82%
February 2018	0.95%
March 2018	1.00%
April 2018	
May 2018	
June 2018	
July 2018	
August 2018	
September 2018	
October 2018	
November 2018	
December 2018	

Date		Institution	Account #	Amount	
1/31/2018	MM	Horicon	1000002366	73.52	
1/31/2018	MM	LGIP	Account #1	1,888.16	
1/31/2018	MM	Citizens Community	20033645	36.86	
1/31/2018	MM	Farmers & Merchants	310818	3,206.81	
1/31/2018	MM	First Business Bank	7017-03210	0.27	
1/31/2018	MM	Horicon Retirement	1424497	0.85	
1/31/2018	MM	Ripon Horicon Bank	831744	0.66	
1/31/2018	MM	Horicon	690195	22.08	
1/31/2018	MM	Horicon	690224	129.70	
		TOTAL	MONEY MARKET	INTEREST	\$5,358.91
1/12/2018	CD	Fortifi CD	8631292	3,205.48	
		TOTAL CERTIFIC	ATE OF DEPOSIT	INTEREST	\$3,205.48
2/28/2018	ММ	Horicon (Flex MM)	1000002366	66.42	
2/28/2018	MM	LGIP	Account #1	1,872.65	
2/28/2018	MM	Citizens Community	20033645	31.28	
2/28/2018	MM	Farmers & Merchants	310818	3,669.16	
2/28/2018	MM	First Business Bank	7017-03210	0.35	
2/28/2018	MM	Horicon Retirement	1424497	0.15	
2/28/2018	MM	Ripon Horicon Bank	831744	0.60	
2/28/2018	MM	Horicon	690195	6.97	
2/28/2018	MM	Horicon	690224	142.39	
2/20/2010	141141		MONEY MARKET		\$5,789.97
					, , , , , ,
3/31/2018	N 4 N 4	Hariaan (Flay MM)	1000002266	71.48	
	MM	Horicon (Flex MM) LGIP	1000002366		
3/31/2018	MM		Account #1	2,424.61	
3/31/2018	MM	Citizens Community	20033645	33.52	
3/31/2018	MM	Farmers & Merchants	310818	7,564.96	
3/31/2018	MM	First Business Bank	7017-03210	0.38	
3/31/2018		Horicon Retirement	1424497	0.14	
3/31/2018	MM	Ripon Horicon Bank	831744	0.66	
3/31/2018	MM	Horicon	690195	10.36	
3/31/2018	MM	Horicon	690224	56.75	£40.400.00
		IOIAL	MONEY MARKET	INTEREST	\$10,162.86

SALES TAX COMPARISON BY MONTH									
	2013	2014	2015	2016	2017	2018	Average	Highest	Lowest
JANUARY	88,329.30	89,312.33	105,571.74	121,542.69	85,317.33	89,933.78	90,507.20	121,542.69	62,321.73
FEBRUARY	87,710.39	104,416.66	105,479.13	99,233.57	111,261.11	126,251.39	85,227.01	126,251.39	60,255.84
MARCH	90,969.15	80,712.37	75,624.17	78,407.24	85,736.81	75,898.03	80,253.63	97,000.00	46,994.44
APRIL	69,652.92	73,173.51	72,497.15	85,833.61	81,759.61		68,345.39	85,833.61	36,804.46
MAY	68,725.33	90,583.91	98,626.84	99,231.51	97,374.20		71,249.94	99,231.51	41,257.94
JUNE	103,975.93	96,363.09	111,812.89	82,697.21	127,505.00		85,097.80	127,505.00	59,400.00
JULY	81,817.15	88,250.53	92,189.56	135,159.69	124,770.68		89,054.01	135,159.69	15,457.04
AUGUST	117,295.88	129,214.16	123,110.16	122,417.37	136,653.51		104,804.00	136,653.51	83,741.27
SEPTEMBER	136,454.46	148,091.79	130,471.59	134,873.04	156,626.71		111,621.60	156,626.71	1,077.35
OCTOBER	96,572.83	112,320.87	119,775.37	120,786.88	122,567.20		107,721.69	123,002.66	64,005.77
NOVEMBER	119,843.27	146,344.84	145,674.99	122,088.59	148,170.76		112,021.18	148,170.76	64,072.75
DECEMBER	102,449.78	111,257.56	97,273.70	130,117.99	113,333.47		101,520.64	130,117.99	64,039.26
20,622,506.87	1,163,796.39	1,270,041.62	1,278,107.29	1,332,389.39	1,391,076.39	292,083.20	1,118,734.92	1,391,076.39	931,953.00

RESOLUTION NUMBER -2018

Base Wage Compensation Adjustment for Employees with 10 Years of Service or More with Green Lake County

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 15th day of May 2018, does resolve as follows:

- 1 WHEREAS, in 2013 the Green Lake County Board of Supervisors adopted a
- 2 Compensation Structure and Wage Plan for all non-represented employees as
- 3 developed by WIPFLI, LLC; and
- 4 **WHEREAS**, in 2017 the Green Lake County Board of Supervisors adopted Resolution
- 5 #2-2017 updating the Compensation Plan and Merit Pay Policy; and
- 6 **WHEREAS,** in 2017 the Green Lake County Board of Supervisors adopted Resolution
- 7 #14-2017 establishing the 2018 budget allocation for annual merit pay increases for
- 8 employees hired after 6/30/2017 and effective 1/1/2018 of 2%; and
- 9 **WHEREAS**, the Green Lake County preliminary 2017 year-end general fund financial
- statements reflect a salary and fringe benefits savings of approximately \$75,000; and
- 11 2/3 vote is needed to pass.

Roll Call on Resolution No2018	Submitted by Personnel Committee:
Ayes , Nays , Absent , Abstain 0 Passed and Adopted/Rejected this 15th day of May 2018.	, Chair
County Board Chairman	
ATTEST: County Clerk Approve as to Form:	
Corporation Counsel	

- 12 **WHEREAS**, subsequent to the allocation of the 2018 merit pay increases, financial
- analysis shows that the hourly pay rate for eight (8) employees with 10 years of service
- or more, eight (8) employees with 15 years of service or more, five (5) employees with
- 20 years of service or more, nine (9) employees with 30 years of service or more, and
- one (1) employee with 40 years of service or more are well below the midpoint of their
- wage range; and
- WHEREAS, the accumulated years of service for these 31 employees exceeds 700
- years, these employees are highly skilled, high performing as evidenced by their
- 20 respective annual performance evaluations, and have demonstrated strong commitment
- and dedication to a career in public service with Green Lake County.
- NOW THEREFORE BE IT RESOLVED that the Green Lake County Board of
- 23 Supervisors does hereby authorize an hourly wage rate increase to the wage range
- 24 midpoint for those 23 high performing employees with 15 years of service or more with
- 25 Green Lake County effective the first full pay period of July 2018.
- 26 **BE IT FURTHER RESOLVED** that the Green Lake County Board of Supervisors does
- hereby authorize an hourly wage rate increase to 95% of the wage range midpoint for
- those 16 high performing employees with 10 years of service or more with Green Lake
- 29 County effective the first full pay period of July 2018.
- 30 **BE IT FURTHER RESOLVED** that unused 2017 general fund salary and fringe funds to
- be carried forward to 2018 shall cover the costs of this wage rate increase up to the
- 32 appropriate compensation plan pay group midpoint in an amount not to exceed
- 33 **\$55,000**.
- FISCAL NOTE: An amount not to exceed \$55,000 shall be allocated from the
- Non-Lapsing Retirement/Salary/Fringe account #18-101-23-51820-999-000 to cover the
- cost of this base wage compensation adjustment, associated FICA and County share of
- 37 the retirement contribution costs.

GREEN LAKE COUNTY Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

March 28, 2018

Date:

Departmen	nt:	Health				
Amount:	\$	3,400.00				
Budget Ye	ar Amended:	2018				
	Course		1 - CC t D			
		of Increase / Decrease and				
N. C		eeded attached separate by				
	t for Communicable Disea	ise. This money is going t	to be used to ed	ucate about the co	mm	unicable
diseases in	the area.					
Davanua Ru	dget Lines Amended:					
Kevenue De	Account #	Account Name	Current Budget	Budget Adjustment		inal Dudgat
	18-207-31-46551-555-000		Current Budget	Budget Adjustment		inal Budget
	16-207-31-46551-555-000	CARS- Communicable Disease	\$ -	\$ 3,400.00	\$	3,400.00
					\$	3.
					\$	_
					\$	-
	Total Adjustment			\$ 3,400.00	l	
Expenditur	e Budget Lines Amended:					
	Account #	Account Name	Current Budget	Budget Adjustment	<u>Fi</u>	inal Budget
	18-207-31-54109-307-800	Training Communicable Disease	\$ -	\$ 500.00	\$	500.00
	18-207-31-54109-330-800	Travel Communicable Disease	\$ -	\$ 200.00	\$	200.00
	18-207-31-54109-340-800	Operating Supplies Communicable	\$ -	\$ 2,700.00	\$	2 700 00
	10-207-31-34109-340-000	Disease	Ψ -	\$ 2,700.00	\$	2,700.00
					\$	
					\$	
	Total Adjustment			\$ 3,400.00	Ψ	
	/			7 3,.00.00	t -	
	1	1				
Departmer	nt Head Approval:	_				
Date Appr	oved by Committee of Jur	ikdiction:	10			
	ng this approval please forwar					
Date Appr	oved by Finance Committ	ee:				
	oved by County Board:					
Per WI Sta	ts 65.90(5)(a) must be authorized by	a vote of two-thirds of the entire m	embership of the gove	erning body.	8	
Date of pu	blication of Class 1 notice	of budget amendment:				
50-400A 400 A				<u> </u>		Rev 2/17

GREEN LAKE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date:	April 3	, 2018			
Departmen	nt:County	/ Clerk			
Amount:	\$11,4	419.00			
Budget Ye	ear Amended:	2018			
	Source of	Increase / Decrease and	d affect on Prog	ram:	
	(If nee	ded attached separate bi	rief explanation	.)	
The 2017	Worker's Compensation pol-	icy was adjusted after th	ne annual audit	with an increase i	n wages
due to new	positions and summer inter	rns. The original premi	um was based o	n an estimate in A	August of 2016
Additional	funds are needed to cover t	the change in premium.			
Revenue Bu	dget Lines Amended:				
	Account #	Account Name	Current Budget	Budget Adjustment	<u>Final Budget</u>
	18-101-00-58000-000-000	Contingent Fund Expenditure	\$ -	\$ (11,419.00)	\$ (11,419.00
					\$ -
					\$ -
					\$ -
	Total Adjustment			\$ (11,419.00)	
Expenditure	e Budget Lines Amended:				
•	Account #	Account Name	Current Budget	Budget Adjustment	<u>Final Budget</u>
	18-100-04-51930-510-000	Workman's Compensation	\$ 208,000.00	\$ 11,419.00	\$ 219,419.00
					\$ -
					\$ -
		-			-
					\$ - \$ -
	Total Adjustment			\$ 11,419.00	ъ <u>-</u>
Danartmar	nt Head Approval:	(à () Ho			
-	•• ———	13 011	1/2/10		
= =	oved by Committee of Juris	-	13/18		
Followii	ng this approval please forward	to the County Clerk's Office	e.		
Date Appr	oved by Finance Committee): 			
Date Appre	oved by County Board:				
• •	ats 65.90(5)(a) must be authorized by a	vote of two-thirds of the entire m	embership of the gove	erning body.	
Date of pu	blication of Class 1 notice of	of budget amendment: _			
					Rev 2/1

REQUEST FOR LINE ITEM TRANSFER

					Office Use Only
				No.	
Department:	DHHS/Admir			Date:	
Budget Year Amended:	2018	<u>3</u>			
From Account	A	O D	T	VXD F	Nam Dodana
Account #	Account Name	Current Budget	Transfer Amount		New Budget \$ 14,000.00
18-207-30-54903-310-000	Office Supplies	\$ 15,000.00	\$ 1,000.00		\$ 14,000.00 \$ -
_					\$ -
	-				\$ -
					\$ -
-					\$ -
					\$ -
Total Transfer			\$ 1,000.00		
				_	
To Account					
Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
18-207-30-54900-290-000	Other Special Needs- Background Checks	\$ -	\$ 1,000.00		\$ 1,000.00
10 207 00 0 7000 200 000	Out of openin record Busing out a crice of	\$ -			\$ -
					\$ -
					\$ -
					\$ -
					-
Total Transfer			\$ 1,000.00	<u>1</u>	
					
Explanation for Transfer:	Control in Pillip				
Required Background checks	for several programs in DHHS.	<u></u>			
		· 			
		1			
			/		
Department Head Approval			/		-
		V (/		
Governing Committee Appro	oval	<u></u>			-
. <i></i>	_,_,_,_				
If < \$500:					
Send to County Administrator'	s Office				
COUNTY ADMINISTRATOR	Approval:				
H > \$500:					
Send to County Clerk's Office					

Date

Revised 02/2017

FINANCE COMMITTEE Approval given on :