

PROPERTY AND INSURANCE COMMITTEE

April 3, 2018

The meeting of the Property and Insurance Committee was called to order by Chair Vicki Bernhagen on Tuesday, April 3, 2018 at 5:00 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Vicki Bernhagen
Richard Trochinski
Michael Starshak
Robert Lyon

Absent: Patti Garro

Also Present: Liz Otto, County Clerk
Scott Weir, Maintenance Supervisor
Mark Podoll, Sheriff

Dawn Klockow, Corporation Counsel

AGENDA

Motion/second (Lyon/Starshak) to approve the agenda. All ayes. Motion carried.

MINUTES

Motion/second (Starshak/Lyon) to approve the minutes of March 6, 2018 with no additions or corrections. All ayes. Motion carried.

CORRESPONDENCE – none

PUBLIC COMMENTS – none

USE OF COUNTY PROPERTY

- Use of parking lot facilities for Sneakers 3 on 3 Hoop Fest

Motion/second (Lyon/Trochinski) to approve the use of county property. All ayes. Motion carried.

- Bass fishing tournaments at Dodge Memorial Park

Motion/second (Lyon/Trochinski) to approve the use of county property. All ayes. Motion carried.

BUDGET ADJUSTMENTS

County Clerk Liz Otto explained that the premium for 2017 was based on an estimate done in August of 2016 which did not include several new positions that were created and also summer interns. Otto also stated that she is looking into self funding for worker's compensation and will report back to the committee after she has more information.

Motion/second (Lyon/Trochinski) to approve the budget adjustment from contingency to the worker's compensation fund. All ayes. Motion carried.

2017-2018 SNOWMOBILE GRANT UPDATE

County Clerk Liz Otto stated that the grant application is due on April 15. She has been working with GIS Specialist Jerry Stanuch and the snowmobile clubs to get all of the information needed.

DISCUSSION AND ACTION ON BIDS FOR PAVING OF SUNSET PARK PARKING LOT

3 bids were received by the 4:30 PM deadline on March 30, 2018. Bids were opened by County Clerk Liz Otto with Samantha Stobbe present. Bids are as follows:

Northeast Asphalt - \$43,912.80

Davis Construction - \$52,000

Stark Pavement Corporation - \$41,038

Discussion held. *Motion/second (Starshak/Lyon)* to award the bid to Stark Pavement Corporation for \$41,038. All ayes. Motion carried. Clerk Liz Otto will make sure all insurance coverage is provided.

PURCHASE REQUESTS – none

RESOLUTIONS/ORDINANCES

- **Ordinance Amending Chapter 187 Parks and Recreation, Article III, Park Rules and Regulations**

Discussion held. Corporation Counsel Dawn Klockow stated these are language changes only to comply with the creation of the Parks Commission.

Motion/second (Lyon/Starshak) to submit the ordinance to County Board for final approval. All ayes. Motion carried.

MAINTENANCE REPORT

- The report was reviewed. The age of the building was discussed and consideration of budgeting for such items as the roof, heating system issues, etc.

PARKS AND RECREATION REPORT

- The report was reviewed. Piers are scheduled to be installed by May 3, 2018.

COMMITTEE DISCUSSION

Future Meeting Date: May 1, 2018 at 5:00 pm.

Future Agenda items for action & discussion:

ADJOURNMENT

Chair Bernhagen adjourned the meeting at 5:25 PM.

Submitted by,

Liz Otto

County Clerk