



## GREEN LAKE COUNTY AGRICULTURE/EXTENSION EDUCATION & FAIR COMMITTEE

### NOVEMBER 12, 2013

The meeting of the Green Lake County Agriculture, Extension Education and Fair Committee was called to order by Chairperson Schweder at 3:00 p.m., on Tuesday, November 12, 2013 with certification of the Open Meeting Notice and Pledge of Allegiance.

### COMMITTEE MEMBERS PRESENT

Maureen Schweder, Michael Stoddard, Harley Reabe, and Nick Toney. Ben Moderow, absent.

### EDUCATORS/STAFF/GUESTS PRESENT

Nav Ghimire, John de Montmollin, Beth Johnson (Educators), Kim Zills (staff), Jack Meyers (County Board Supervisor), Tom Schmitz, (North Central District Director) and Kathy Ninneman, absent.

### AGENDA

*Motion/second (Stoddard/Toney)* to approve the agenda. Motion carried.

### MINUTES

*Motion/second (Reabe/Stoddard)* to approve the October 8, 2013 Minutes. Motion carried.

### LIBRARY SERVICES REPRESENTATIVE(S) PRESENT

Linda DeNell.

### COUNTY LIBRARY SERVICES REPORT

Written report on file. Linda asked the Committee if it would be possible to share the Library Services Report with all County Board Supervisors, not just the governing Committee. Chairman Meyers suggested they might want to make the report more like a newsletter which would be more eye-catching. He also suggested these reports could also be put out for the public in the Clerk's office.

### PUBLIC COMMENTS – 3 MINUTE LIMIT

None.

### PUBLIC APPEARANCES

None.

## CORRESPONDENCE

A note card from Celeste Daw and Dennis Hollander was shared. A donation of \$500 was included to be used for the Adopt-a-Pen Campaign and Food and Clothing awards at the Fair.



## Fair Committee Discussion – 2013 Fair

### FAIREST OF THE FAIR PROGRAM – DISCUSSION/APPROVAL

Zills informed the Committee, volunteers that Chair this program have stepped down. The Fairest of the Fair Program will be temporarily suspended until another volunteer steps forward.

### WAF CONVENTION HOSPITALITY DONATION – DISCUSSION/APPROVAL

Zills asked the Committee to support a \$25.00 donation for the Hospitality Room at the WAF Convention as has been done in the past. **Motion/second (Toney/Reabe)** to approve a \$25.00 donation.

### GREEN LAKE COUNTY FAIR NEW LOGO – DISCUSSION/APPROVAL

Zills unveiled a new County Fair logo. She asked the Committee to approve its use beginning in 2014, along with celebrating the Fair's 75<sup>th</sup> Anniversary. A signed Resolution will be forwarded to the December County Board meeting for final approval. **Motion/second (Stoddard/Toney)** to approve the Fair's new logo and submit to County Board for final approval.

### 2013 FAIR REPORT – DISCUSSION

Zills stated that the 2013 Green Lake County Fair report was included with the Committee's packet. She asked if they had any questions. If there are no changes, this will be presented by Zills at the County Board meeting on 11/12/13.

### 2014 CONTRACTS – DISCUSSION/APPROVAL

No contracts at this time.

### 2013 FAIR UPDATES – DISCUSSION/APPROVAL

1. HIGHWAY BUILDINGS/FAIR BARNs UPDATE – DISCUSSION
2. ADOPT-A-PEN CAMPAIGN – DISCUSSION

Zills gave an update to the Committee that the buildings on the Highway grounds have been repaired. The total cost was shared between three departments (Fair, Highway & County) which equaled \$3,096.00 each. The amount for the Fair's portion was taken from the CIP's 10% revenue account.

Another update was given on the Adopt-a-Pen Campaign. Zills has completed three grants and is waiting on word whether these will be accepted. The Campaign, that started in July 2013, garnered \$6,000 before the 2013 Fair so 28 pens were purchased. Since that time, an additional \$4,600 has been raised. Zills reminded the Committee that the goal is \$25,000 and fundraising updates and names of donors can be found on the UWEX website.

## 2014 FAIR UPDATES– DISCUSSION/APPROVAL

Zills asked the Committee to review the Community Involvement Program information they were given, including the content and mailing list. She asked for changes to be turned in no later than the 1/14/14 Committee meeting.



## UW-Extension Committee Discussion

## EDUCATOR REPORTS

Written monthly reports are on file for Ghimire, Johnson and de Montmollin.

1. **Beth Johnson, Family Living Educator** – Johnson shared with the Committee her program, Raising a Thinking Child. Parent Education Programs rated very high during the Family Living Educator Visioning Session held in Green Lake. HeadStart asked Johnson if she would partner with them on the program. Johnson received a grant for \$700 to cover program expenses. She shared a game with the Committee to show how the program is presented. Along with literacy skills, Johnson stated the importance of relationship between child and parent this program teaches.
2. **Q&A of Educators' Submitted Monthly Reports**

## DISCUSSION AND POSSIBLE ACTION FOR CNRED EDUCATOR – DISCUSSION/APPROVAL

Tom Schmitz discussed with the Committee regarding the needs of Green Lake County in hiring a CNRED Educator. Grant writing experience was a definite positive. The hiring process can begin with the Committee's approval within the next few weeks. **Motion/second (Reabe/Toney)** to proceed with the hiring process. Schmitz reviewed the hiring process and timeline with the Committee.

## VOLUNTEER RECOGNITION DURING THE FAIR – DISCUSSION/APPROVAL

de Montmollin discussed with the Committee volunteer Fair Superintendents. He noticed when visiting the Fair that these Superintendents did not stand out. He asked for approval to purchase T-shirts (imprinted with Superintendent) for next year's Fair to make the volunteers more visible/recognizable.

**Motion/second (Schweder/Stoddard)** to approve the purchase of T-shirts for Fair Superintendents. The cost (for approval) of the shirts will be brought back to the Committee in December.

#### APPROVAL OF EDUCATOR OUT OF COUNTY DAYS

**Motion/second (Toney/Stoddard).** Approved.

#### COMMITTEE DISCUSSION – REPORT OF LAST MONTH’S MEETING – INCLUDING Q&A

- a. Property & Insurance Committee – Stoddard reported on the Food Pantry building and cutting down heating costs. Additional picnic table frames have been purchased for county parks for use in spring.
- b. Personnel Committee – Schweder reported on October meetings that included collective bargaining with the WPPA Union and discussion on health insurance. County decided to stay with the WCA Group Health Trust. There was a presentation about the wage study also. In November, meetings were held with discussions on wage compensation and benefits and the health insurance and wage study information was reviewed. This will be forwarded to County Board.
- c. Finance Committee – Reabe reported final approval was given for the 2014 budget.

#### VOUCHERS – AGRICULTURE/EXTENSION EDUCATION

**Motion/second (Stoddard/Reabe)** to approve vouchers for Ag/Extension Education totaling \$1,812.94. Motion carried.

#### FUTURE AGENDA ITEMS

None.

#### NEXT REGULAR MEETING DATE

The next regular meeting date is Tuesday, December 10, 2013 at 3:00 p.m.

#### ADJOURNMENT

**Motion/second (Stoddard/Reabe)** to adjourn. Motion carried. The meeting was adjourned at 4:09 p.m.

Respectfully Submitted,  
Kim Zills,  
Program Specialist