

GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Margaret R. Bostelmann, WCPM Office: 920-294-4005 County Clerk FAX: 920-294-4009

Administrative Committee Meeting Notice

Date: August 3, 2015 Time: 5:00 PM Green Lake County Government Center, County Board Room, 571 County Rd A, Green Lake WI

<u>AGENDA</u>

Committee Members

Jack Meyers, Chairman David Richter, Vice -Chair Harley Reabe Michael Starshak Paul Schwandt

Margaret R .Bostelmann, Secretary

- 1. Call to Order
- 2. Certification of Open Meeting Law
- 3. Pledge of Allegiance
- 4. Agenda
- 5. Minutes 6/1/15, 6/17/15, 6/25/15 & 6/30/15
- 6. Public Comments (3 Min. Limit)
- 7. Correspondence
- 8. Appearance:
- 9. Reports
 - Treasurer
 - ROD
 - Clerk
 - Corporation Counsel
- 10. 2016 Budget
- 11. Job Descriptions
- 12. Resolutions/Ordinances
- 13. Training Requests
- 14. Purchase Requests
- 15. Committee Discussion
 - Future Meeting. Dates: November 2, 2015 at 5:00 pm
 - > Future Agenda items for action & discussion
- 16. Adjourn

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Margaret R. Bostelmann

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date 0f the meeting.