

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT GREEN LAKE COUNTY GOVERNMENT CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON TUESDAY, OCTOBER 14, 2014 AT 5:00 P.M.

PRESENT: Joe Gonyo, Chairman
Bob Malchetske, Vice Chairman
Cindy Skipchak, Secretary
Jack Meyers, Member
Richard Trochinski, Member
Nolan Wallenfang, Member
Marian Sommerfeldt, Member
Joy Waterbury, Member

OTHERS PRESENT: LeRoy Dissing, Director
Philip Robinson, Deputy Director
Jerry Beuthin, Veteran's Service Officer
Karen Davis, Administrative Assistant

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:00 p.m. by Gonyo.

Pledge of Allegiance: The Pledge of Allegiance to the Flag was recited.

Approval of Agenda: Motion/second (Malchetske/Wallenfang) to approve the agenda as attached. All ayes. Motion carried.

Action on Minutes: Motion/second (Malchetske/Skipchak) made a motion to approve the minutes of the 9/9/14 Health & Human Services Board meeting. All ayes. Motion carried.

Signing of Vouchers: Motion/second (Wallenfang/Waterbury) to approve the October Health & Human Services vouchers. All ayes. Motion carried.

Motion/second (Wallenfang/Waterbury) to approve the Veteran's Services vouchers. All ayes. Motion carried.

Appearances: Dissing introduced Jeff Sache, Department of Workforce Development - Office of Economic Advisors on Outlook for Wisconsin Workforce. Sache did a powerpoint presentation regarding the "Outlook for Wisconsin's Workforce". Committee members thanked Sache for his presentation.

Public Comment (3 minutes): None.

Correspondence: None.

Veteran's Service Office Report: Beuthin reported regarding Veterans Service Office activities. Beuthin reported that there was a \$1,200 donation from an anonymous Princeton VFW donor.

Advisory Committee Reports: Aging: The next meeting will be held on November 19, 2014 at Fox River Industries.

Trochinski reported regarding the special food pantry being held on Thursday, October 16, 2014 at the Food Pantry from 10:00 - 12:00.

Health Advisory Committee: The meeting was held on October 8, 2014. Skipchak reported regarding the meeting.

Family Resource Council: The next meeting will be held November 3, 2014.

Transportation Coordinating Committee: The next meeting will be held on November 19, 2014.

Advocap/Headstart Report: Gonyo reported regarding the ADVOCAP program and planning committee meeting that he attended.

ADRC Coordinating Committee Report: The next meeting will be held on November 13, 2014.

Quad County Family Resource Network Council Committee: The next meeting will be held on November 13, 2014.

Unit Reports: Administrative: Dissing reported that the AVATAR installation is being delayed to approximately March 2015.

Aging/Long Term Care: No discussion.

Children & Families Unit: The report was distributed for Committee review. (See attached.) Discussion followed.

Clinical Services Unit: Robinson reported that the Regional CCS is going well.

Robinson reported that the Grassroots Empowerment Project in conjunction with Green Lake County will be hosting consumer decision making session on October 21, 2014 from 2:30 - 4:30 at the Neshkoro Community Center.

Economic Support Services: Dissing reported that Energy Assistance Program started and there is an influx of applications.

Fox River Industries: Robinson reported that Fox River Industries is holding the lease of the Neshkoro School. Discussion followed regarding other options for utilizing the space.

Health: Current Health Abatements: None.

Policies/Procedures Update: None.

Purchases: Dissing presented a request that was approved at Green Lake County Property & Insurance Committee pending DHHS approval. Fox River Industries would like to purchase a used lawn mower at a cost of up to \$2,000 for consumers to do lawn mowing jobs. This would come out of the FRI checkbook. Motion/second (Malchetske/Skipchak) to approve purchase of a used lawn mower at a cost of up to \$2,000 with funds coming from the FRI checkbook. All ayes. Motion carried.

Robinson presented a recommendation to purchase service from Ecivis which gives access to grant opportunities nationwide. The cost would be \$2,520.00 with consultation included. Motion/second (Skipchak/Meyers) to recommend purchasing Ecivis at a cost of \$2,520.00. All ayes. Motion carried.

Health & Human Services Budget: Dissing reported budget 2014 is on track. Auditors will be at the agency later in October to do preliminary work. The 2015 budget has been approved by County Finance and will go to County Board in November for approval.

Committee Discussion: Administrative Committee Report: No report.

Finance: No discussion.

Personnel: Vacant Position(s) Review: Veteran's Service Officer Vacancy: Bostelmann reported regarding the resignation of Jerry Beuthin, Veteran Services Offer. Bostelmann presented the revised job description and explained requirements. Beuthin further explained requirements of accreditation required. Discussion followed regarding other requirements of testing for the position and requirements. Motion/second (Malchetske/Wallenfang) accept changes in job description of Veterans Service Officer and Deputy Veteran's Service Officer positions. All ayes. Motion carried.

Motion/second (Trochinski/Wallenfang) to send to county Personnel for approval to fill the vacant Veteran's Service Officer position. All ayes. Motion carried.

Dissing explained that the Community Response Worker position was vacated by the internal post into the vacant Child Protective Services Social Worker position. Dissing explained that this position is a grant position and the need to fill this position. Motion/second (Skipchak/Sommerfeldt) to fill the vacant Community Response Worker position. All ayes. Motion carried.

Dissing explained the need for a DHHS Personnel meeting to hire for the vacant Mental health Case Manager. Discussion followed. The meeting will be October 20, 2014 at 5:15 p.m.

Property & Insurance: No discussion.

IT Committee: No discussion.

Facilities & Security Committee Report: Dissing reported that the next meeting will be held in November.

The Board May Confer With Legal Counsel: None.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, November 11, 2014 at 5:00 p.m. at Fox River Industries.**

Future Agenda Items For Action and Discussion:

Committee Discussion: No discussion.

Adjournment: Motion/second (Wallenfang/Meyers) to adjourn the meeting. All ayes. Motion carried. Gonyo - Nay. The meeting adjourned at 6:30 p.m..