

THE FOLLOWING ARE THE OPEN MINUTES OF THE HEALTH & HUMAN SERVICES HEALTH ADVISORY COMMITTEE HELD AT THE GREEN LAKE COUNTY GOVERNMENT CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI ON WEDNESDAY, APRIL 13, 2016 AT 8:00 A.M.

MEMBERS PRESENT: Kathy Munsey, Jeanne Lyke, Pat Brandstetter, Jack Meyers

ALSO PRESENT: Karen Davis, Linda Van Ness

EXCUSED: Katherine Vergos, Tammy Bending, Tammy Bending, Jean Kessler

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

The Pledge of Allegiance was recited.

Call to Order: Munsey called the meeting to order at 8:01 a.m.

Approval of Agenda: Motion/Second (Meyers/Brandstetter) to approve the agenda. All ayes. Motion carried.

Approval of Minutes: Motion/second (Lyke/Brandstetter) made a motion to approve the minutes of the January 13, 2016 meeting. All ayes. Motion carried.

Introductions - New Committee Member: This will be done at the next meeting.

Election of Chairperson Position: Munsey questioned opened the nominations for Chairperson of the Health & Human Services Board. Motion/second (Brandstetter/Munsey) to nominate Jeannie Lyke for Chairperson. All ayes. Motion carried. Munsey questioned three times if there were any other nominations. Hearing none, motion/second (Brandstetter/Munsey) to close the nominations. All ayes. Motion carried. Motion/second (Brandstetter/Munsey) to cast a unanimous ballot for Lyke for Chairperson. All ayes. Motion carried.

Appearances: Munsey introduced Jay Dampier, UW Extension, who is helping to facilitate the strategic plan that the Health Unit is implementing.

Public Comment (3 minutes): None.

Quarterly Report on Health Unit Activities: Munsey reported regarding quarterly Health Unit Activities.

Munsey reported that Green Lake County has moved up to 25<sup>th</sup> in the County Health rankings (up from 52<sup>nd</sup>) for health outcomes. (See attached.) Discussion followed.

Environmental Health/Agent Status Report: Munsey updated Committee members regarding staff changes within Environmental Health and trainings that are taking place.

Public Health Preparedness: Munsey reported Green Lake County staff are attending the regional exercise regarding Ebola.

Munsey reported regarding scholarships that were applied and approved for Kathy Munsey and Jeri Loewe to attend the National Preparedness Summit in Dallas in April. Discussion followed.

Accreditation Update: Munsey updated Committee members regarding accreditation with the goal of all counties being accredited by 2020. Munsey explained the domains and the process in achieving the accreditation. (See attached Strategic Plan 2011 - 2016.)

Munsey directed Committee members to the Evaluation. (See attached.)

Dampier explained what was done regarding the collection of information through surveys. Dampier reviewed strengths, weaknesses, opportunities and challenges (SWOC). Committee members were then instructed to choose priority areas using dots for their top choices in each of the 4 areas. Dampier explained that the next phase is to add up the most important issues that you feel should be dealt with. Discussion followed. Committee members will be updated at future meetings on the SWOC Analysis results.

Committee Discussion: Munsey updated Committee members regarding the Communication Policy. Munsey reported that it is still being updated and will be presented at a future date as we want to address literacy and numeracy as we communicate with our constituents.

Future Meeting Date: The next Health Advisory Committee meeting will be held on July 13, 2016 at 8:00 a.m. at the Human Services Center.

Future Agenda Items After Action and Discussion: Health Officer Abatement issues, quarterly update. Approve the Communications policy

Adjournment: Motion/second (Brandstetter/Munsey) to adjourn the meeting. All ayes. Motion carried.

The meeting adjourned at 9:20 a.m.