

**GREEN LAKE COUNTY
LAND USE PLANNING AND ZONING COMMITTEE
MEETING MINUTES
Thursday, December 1, 2016**

CALL TO ORDER

Committee Member/County Board Chair Reabe called the meeting of the Land Use Planning and Zoning Committee to order at 5:15 p.m. in the Green Lake County Government Center, UW-Extension Training Room, Green Lake, WI. The requirements of the open meeting law were certified as being met.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Present: **Robert Lyon, Harley Reabe, Michael Starshak (5:20 p.m.), Peter Wallace**

Absent: **Rich Slate**

Also Present: **Missy Sorenson, Code Enforcement Officer
 **Krista Kamke, Code Enforcement Officer
 **Carole DeCramer, Committee Secretary
 Dawn Klockow, Corporation Counsel******

APPROVAL OF AGENDA

Motion by Wallace/Lyon, unanimously carried, to approve the amended agenda.

5:20 p.m. Committee Chair Starshak assumed the chair position.

APPROVAL OF MINUTES

Motion by Lyon/Reabe, unanimously carried, to approve the minutes of 11/03/16.

PUBLIC COMMENT - None

PUBLIC APPEARANCES - None

CORRESPONDENCE

DeCramer shared with the committee a thank you that Matt Kirkman received from Green Lake County property owners thanking him for all of the time he spent with them on a possible project of theirs and for the good customer service they received. Starshak added that he appreciated the positive feedback and encouraged staff to continue to apprise the committee of comments like these.

PURCHASES - None

CLAIMS

Claims totaling \$1,177.98 were submitted.

Motion by Reabe/Wallace, unanimously carried, to approve for payment the claims in the amount of \$1,177.98.

DEPARTMENT ACTIVITY REPORTS

a. Permits

Sorenson discussed the monthly financials and land use and sanitary permits that were issued during the month of October. Starshak commented on the apparent positive trends the local economy is experiencing.

b. Violations

Sorenson discussed the land use violations and the sanitary violations. Starshak commended staff for staying on top of the violations and resolving them expeditiously.

DEPARTMENT/COMMITTEE ACTIVITY

a. Exclusive Agriculture Zoning District Update

Sorenson – Reported that a copy of the draft exclusive agriculture zoning district ordinance is now in the committee members' hands and will be placed on the January 5th committee agenda for their official review. The proposed ordinance will also be on the county's website for the public to view.

b. Yukon Storage status

Sorenson – Reported that the violation is now in compliance. Pictures of the site and a survey showing the location of the building adjustments were shared with the committee. The committee discussed a possible forfeiture in this instance because the violation was dragged out for so many months. This ends up costing the county in staff time and it also sets a precedent for other violations. The committee agreed that Kirkman write a summary of this particular violation and discuss further in closed session at the January 5th meeting.

c. Approve 2017 Land Use Planning and Zoning Committee meeting calendar

On a motion by Lyon/Wallace, unanimously carried, the committee approved the 2017 meeting calendar. The committee will meet the first Thursday of each month; the business meeting will begin at 5:15 p.m. and public hearing items will be heard at 6:30 p.m.

FUTURE COMMITTEE ACTIVITIES

a. Future agenda items

- Election of Committee Vice Chair
- Storm Water and Erosion Control Ordinance
- Exclusive Agriculture Zoning District proposed ordinance
- Yukon Storage status – closed session
- Contract and duties for the county surveyor position

b. Meeting Date

January 5, 2017

Business meeting – 5:15 p.m.

Public hearing – 6:30 p.m.

ADJOURN

5:40 p.m. On a motion by Reabe/Lyon, unanimously carried, the meeting adjourned.

RECORDED BY

Carole DeCramer

Committee Secretary

APPROVED ON:

January 5, 2017