

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT GREEN LAKE COUNTY GOVERNMENT CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON TUESDAY, AUGUST 12, 2014 AT 6:00 P.M.

PRESENT: Joe Gonyo, Chairman
Bob Malchetske, Vice Chairman
Cindy Skipchak, Secretary
Nolan Wallenfang, Member
Joy Waterbury, Member
Richard Trochinski, Member

EXCUSED: Jack Meyers, Member
Carter Richter, Member

OTHERS PRESENT: LeRoy Dissing, Director
Philip Robinson, Deputy Director
Jerry Beuthin, Veteran's Service Officer
Karen Davis, Administrative Assistant
Kathy Munsey, Health Unit Manager

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:00 p.m. by Gonyo.

Pledge of Allegiance: The Pledge of Allegiance to the Flag was recited.

Approval of Agenda: Motion/second (Malchetske/Skipchak) to approve the amended agenda to include under Clinical Services Unit Resolution "Administrator" as attached. All ayes. Motion carried.

Action on Minutes: Motion/second (Skipchak/Waterbury) made a motion to approve the amended minutes of the 6/10/14 Health & Human Services Board meeting to correct date of meeting to "July 8" and LeRoy Dissing was not present at meeting. All ayes. Motion carried.

Signing of Vouchers: Motion/second (Malchetske/Wallenfang) to approve the August Health & Human Services vouchers. All ayes. Motion carried.

Motion/second (Malchetske/Wallenfang) to approve the Veteran's Services vouchers. All ayes. Motion carried.

Appearances: None.

Public Comment (3 minutes): None.

Correspondence: None.

Veteran's Service Office Report: Beuthin reported regarding the Veteran's Service office including budget preparation, fair booth, etc.

Advisory Committee Reports: Aging: The meeting was held on July 16, 2014 at the Markesan Grand River Apartments Mealsite. Trochinski reported regarding the meeting. The next meeting will be held on September 17, 2014 at the Berlin Senior Center Mealsite.

Health Advisory Committee: The meeting was held on July 9, 2014. Skipchak reported regarding the meeting. The next meeting will be held on October 8, 2014.

Family Resource Council: The next meeting will be held on September 8, 2014.

Transportation Coordinating Committee: The next meeting will be held on November 19, 2014.

Advocap/Headstart Report: No report.

ADRC Coordinating Committee Report: The meeting was held on July 10, 2014 at Adams County. Skipchak reported regarding the meeting. The next meeting will be held on September 11, 2014 at 1:00 p.m. at Waushara County.

Quad County Family Resource Network Council Committee: The meeting was held on July 10, 2014 at 1:45 p.m. at Adams County. Skipchak reported regarding the meeting. The next meeting will be held on September 11, 2014 at 1:45 p.m. at Waushara County.

Unit Reports: Administrative: Dissing reported that the DHHS Personnel Committee will be interviewing and hiring for the two vacant positions - Secretary I and Data Entry Specialist on Wednesday, August 13, 2014.

Aging/Long Term Care: Dissing reported that he got approval from the Property and Insurance Committee to have "Feed America" semi be at the Food Pantry parking lot in October or November 2014 to distribute food.

Children & Families Unit: The report was distributed for Committee review. (See attached.)

Clinical Services Unit: Resolution Relating to Regional CCS (Comprehensive Community Services) Administrator: Dissing presented the "Resolution Relating to Regional CCS Administrator position for Committee review. Discussion followed. Motion/second (Skipchak/Waterbury) to recommend approval of the Resolution Relating to the Regional CCS (Comprehensive Community Services) Administrator position. All ayes. Motion carried.

Economic Support Services: No discussion.

Fox River Industries: Dissing reported that a pick-up truck was purchased for Fox River Industries.

Health: Current Health Abatements: None.

Resolution Relating to Promoting a Health in All Policies (HiAP) Framework to Guide Policymaking: Dissing presented the Resolution Relating to Promoting a Health in All Policies (HiAP) Framework to Guide Policymaking. Dissing reported this would also go to cities and townships to make all aware of health in all areas. Discussion followed. Motion/second (Wallenfang/Malchetske) to approve

Policies/Procedures Update: None.

Purchases: Food Pantry Sign: None.

Health & Human Services Budget: No discussion.

Committee Discussion: Administrative Committee Report: No discussion.

Finance: Dissing reported that the auditor was at the County Finance Committee and reported regarding the 2013 budget.

Personnel: Vacant Position(s) Review: Dissing reported regarding that Georgia Zills, Community Residential Services Aide, resigned from Fox River Industries. Dissing explained the need to fill this position. Dissing is also recommending that any other vacant positions that might result from filling within for the Community Residential Services Aide also be approved for filling.

Motion/second (Malchetske/Skipchak) to recommend to County Personnel to fill the vacant Community Residential Services Aide position and any others that would be vacated from filling within. All ayes. Motion carried.

Property & Insurance: Trochinski reported regarding the Property & Insurance meeting.

IT Committee: Waterbury reported regarding the IT Committee meeting.

Facilities & Security Committee Report: No report.

The Board May Confer With Legal Counsel: None.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, September 9, 2014 at 5:00 p.m. at the Green Lake County Government Center in Conference Room #1106.**

Future Agenda Items For Action and Discussion: Committee Appointment

Committee Discussion: No discussion.

Adjournment: Motion/second (Wallenfang/Skipchak) to adjourn the meeting. All ayes. Motion carried. The meeting adjourned at 6:52 p.m..