



# GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

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November 3, 2016

**The following documents are included in the packet for the Land Use Planning & Zoning Committee meeting on Thursday, November 3, 2016:**

Packet Pages:

1. **AMENDED** Agenda
- 2-7. Draft meeting minutes from 10/06/16
- 8-12. Monthly reports through September 30th
- 13-17. Land use and sanitary permits for September
- 18-20. Land use violations
21. List of acronyms
22. Claims
23. 2017 Budget Committed Funds Accounts
24. Resolution Relating to the Elimination of the Full-time County Surveyor Position

**If you have questions or need additional information, please  
contact the Land Use Planning & Zoning Department at (920) 294-  
4156.**



# GREEN LAKE COUNTY

## Land Use Planning & Zoning Committee

Michael Starshak, Chairman      Robert Lyon  
Harley Reabe      Peter Wallace      Rich Slate

### AMENDED AGENDA

**(amended items = \*)**

**Date: Thursday, November 3, 2016      Time: 4:30 p.m.**

**Government Center, West Wing, Lower Level, County Board Room**

*All line items are subject to any and all action by this committee, unless noted.*

1. Call to order
2. Pledge of Allegiance
3. Certification of open meeting law
4. Roll call
5. Approval of agenda
6. Approval of 10/06/16 minutes
7. Public comments – 3-minute limit
8. Public appearances
9. Correspondence
10. Purchases
11. Claims
12. Department activity reports
  - a. Permits & others
  - b. Violation reports
13. Department/Committee Activity
  - a. Exclusive agriculture zoning district update
  - b. Martenson & Eisele contract extension update
  - c. Update on permit tracking software
  - d. 2017 Committed funds accounts
  - \*e. Land Use Planning & Zoning Committee meeting time**
  - \*f. Partition opening between Land Use Planning & Zoning and Land Conservation departments**
14. County Surveyor position
  - a. Adopt Resolution Relating to Eliminating the Position of Full-time County Surveyor
  - b. Discuss the contract and duties for the contracted county surveyor position
15. Future Committee Activities
  - a. Future agenda items
  - b. Meeting date(s)  
December 1, 2016  
Business meeting 4:30 p.m.  
Public hearing 5:30 p.m.
16. Adjourn

***Note:*** *The meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance should contact Carole DeCramer at (920) 294-4156 prior to noon the day before the meeting.*

**GREEN LAKE COUNTY  
LAND USE PLANNING AND ZONING COMMITTEE  
MEETING MINUTES  
Thursday, October 6, 2016**

**CALL TO ORDER**

Committee Chair Starshak called the meeting of the Land Use Planning and Zoning Committee to order at 4:30 p.m. in the Green Lake County Government Center, County Board Room #0902, Green Lake, WI. The requirements of the open meeting law were certified as being met.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

Present: **Robert Lyon, Harley Reabe, Rich Slate (4:37 p.m.), Michael Starshak, Peter Wallace (5:20 p.m.)**

Absent:

Also Present: **Matt Kirkman, Land Use Planning & Zoning Department Head  
Krista Kamke, Code Enforcement Officer  
Carole DeCramer, Committee Secretary  
Dawn Klockow, Corporation Counsel**

**APPROVAL OF AGENDA**

**Motion by Lyon/Reabe, unanimously carried, to approve the amended agenda.**

**APPROVAL OF MINUTES**

**Motion by Reabe/Lyon, unanimously carried, to approve the minutes of 09/01/16.**

**PUBLIC COMMENT** - None

**PUBLIC APPEARANCES**

**a. Matt Greget relating to variance fee**

Mr. Greget did not appear.

**CORRESPONDENCE** - None

**PURCHASES** - None

**CLAIMS**

Claims totaling \$2,777.88 were submitted.

**Motion by Reabe/Lyon, unanimously carried, to approve for payment the claims in the amount of \$2,777.88.**

**4:37 p.m. Motion by Lyon/Reabe to seat Rich Slate.**

**DEPARTMENT ACTIVITY REPORTS**

**a. Permits & others**

Kirkman – Discussed the monthly financials and the permits.



Starshak questioned the difference in the number of sanitary permits issued in 2015 and 2016. The revenue is similar but there appears to be a discrepancy in the number of permits issued. Kirkman will research this and report back at the November meeting.

Corporation Counsel Klockow – Noncompliance letters for pumping septic systems were recently sent out so work will begin on those.

**b. Violations**

Kirkman – Discussed the land use and sanitary violation reports.

**DEPARTMENT/COMMITTEE ACTIVITY**

**a. Exclusive Agriculture Zoning District Update**

Kirkman – Reported that he has assigned Krista Kamke to the project of identifying parcels that don't conform to what DATCP wants to see; i.e., split-zoned parcels. When looking at these parcels, staff will examine into what district the parcel would fit. Letters will be sent with a rezone application and then the department will process as a map amendment. The map amendment is a big project in taking nonconforming parcels and turning them into code-compliant parcels. The first step is to identify those split-zoned parcels and then, secondly, identify parcels that are at least 15 acres and would now qualify for A-1 Exclusive Agriculture zoning.

**b. Extend Martenson & Eisele contract to 12/01/17**

Kirkman – Talked about the scope of the agriculture zoning district update project and how it may go beyond December, 2016. Requested a contract extension with Martenson & Eisele to December, 2017. No extra cost would be involved.

**Motion by Slate to request extension of the Martenson & Eisele contract to 11/1/17.**

Corporation Counsel Klockow advised that the committee cannot unilaterally decide this and that it must be negotiated with Ken Jaworski of Martenson & Eisele.

**Motion died for lack of second.**

The committee directed Kirkman to work with Klockow on the contract extension.

**c. Update on permit tracking software**

Kirkman – The Personnel and Insurance (P&I) Committee approved this and the money will come from the Land Information budget. Register of Deeds was allocated money for a planned project that has since been canceled. That money will now go toward the hardware server to accommodate the permit tracking software. The software is scheduled for installation on April 1<sup>st</sup>.

Lyon asked if this was the “Cadillac” of software. Kirkman responded that the company that sells this particular software is on the leading edge of this type of software.

Corporation Counsel Klockow stated that she has read through the contract for purchasing this software and has given her comments to the GIS Specialist, Jerry Stanuch. Kirkman should communicate with Stanuch regarding her comments.

**d. Discuss department head office furniture**



Kirkman – Shared a handout regarding a quote for the estimated cost of purchasing office furniture. The director’s office is being moved from the current location to, what is now, the conference room. The cabinets that are on the wall cannot be economically removed per the maintenance department. After talking to the county clerk and the maintenance department head, they felt that it would be wise to leave those items where they are and purchase new furniture at an estimated cost of \$2,200. There would not be installation fees because the maintenance department will install the new furniture. According to the county clerk’s office, the Land Use Planning and Zoning Department has saved \$15,000 this year in salaries. The department could use money from the capital equipment account to purchase the furniture and then replenish the capital account at the end of the year.

Starshak inquired as to why this purchase request would not go to the P&I Committee. Reabe stated that the amount that would trigger P&I approval is \$1,500. Because each of the items is under \$1,500, this would not need that committee’s approval. Starshak stated that this is one purchase from the same vendor and it shouldn’t matter if it’s three separate items each under \$1,500. Corporation Counsel Klockow offered to look over the proposed purchase to see if it should be forwarded to P&I.

**Motion by Lyon/Reabe, unanimously carried, to approve the purchase with the understanding that Corporation Counsel review the quote and the possible need for this to go to the P&I Committee. If there is no need for the additional approval, the department should go ahead with the purchase.**

Starshak added that, when a department “saves” money on salaries, benefits, or anything else, it doesn’t automatically justify additional spending. The correct term that should be used is “re-allocation.” The term “saved” implies that, since there is a savings, there is now a reason for additional spending. This is a general weakness in government as a reason to spend.

### **COUNTY SURVEYOR POSITION**

#### **a. Discuss eliminating the full-time county surveyor position**

Kirkman – At a previous meeting, the committee discussed eliminating the full-time county surveyor position and contract with a registered land surveyor(s) for the certified survey map reviews and other duties. Kirkman will meet with the Interim County Surveyor and the Interim Deputy County Surveyor next week to discuss how the current system is working. In Kirkman’s opinion, it is working well. The committee/county needs to make that change official.

**Motion by Slate/Reabe, unanimously carried, to approve the elimination of the full-time county surveyor position and work with Corporation Counsel on a contract agreement that will include updating the county surveyor duties; effective contract date is January 1, 2017.**

### **FUTURE COMMITTEE ACTIVITIES**

#### **a. Future agenda items**

- Ag zoning district update
- Martenson & Eisele contract extension update
- County Surveyor contract update

#### **b. Meeting dates**

November 3, 2016

Business Meeting 4:30 p.m.

Public Hearing 5:30 p.m. – no public hearing

**5:20 p.m. Peter Wallace was seated.**

## 5:30 p.m. PUBLIC HEARING ITEMS

*Audio of committee discussion is available upon request from the Green Lake County Land Use Planning and Zoning Department.*

**Item I: Owner:** Keith A. Meyer **Agent:** Steven R. Sorenson, Esquire **General legal description:** N6640 County Road PP, Parcel #004-00238-0300, Part of the SE¼ of Section 12, T16N, R13E, Town of Brooklyn, ±7.0 acres **Request:** Rezone from A-1 Exclusive Agriculture to R-4 Rural Residential.

a) Public Hearing

Attorney Steven Sorenson, representing Keith Meyer (Mr. Meyer also in attendance) – Explained the request; spoke in favor of the rezone request.

Public hearing closed.

b) Committee Discussion & Deliberation

Kirkman explained the request and read through the criteria list. The Town of Brooklyn recommended the request be approved.

c) Committee Decision

**On a motion by Slate/Reabe, unanimously carried on roll call ( 5-eyes, 0-nays), to approve the rezone request as presented and forward to the county board for final action.**

d) Execute Determination Form/Ordinance

**Item II: Owner:** Samuel S. & Ida D. Schrock **Applicant:** Eli Ray Schrock **General legal description:** North of N749 County Road M, Parcel #012-00552-0000 & #012-00565-0000, Part of the NE¼ & SE¼ of Section 29, T14N, R12E, Town of Manchester, ±95 acres **Request:** Conditional use permit request for a bulk food store.

a) Public Hearing

No spoke on the request.

Public hearing closed.

b) Committee Discussion & Deliberation

Kirkman explained the request and read through the list of staff-suggested conditions. The Town of Manchester recommended the request be approved.

c) Committee Decision



On a motion by Slate/Lyon, unanimously carried on roll call (5-ayes, 0-nays), to approve the conditional use permit request as presented with the following conditions:

- 1) The commercial operation shall be a secondary use only, with the agricultural use being the principal use of the site.
- 2) The commercial use can only be owned and operated by an owner of the agricultural operation that resides on the site.
- 3) Any buildings proposed for the commercial use shall be easily convertible to an agricultural use.
- 4) Only one sign in support of the commercial use is allowed per site and shall be limited to 12 square feet.
- 5) All building/structure standards of the agricultural district shall apply.
- 6) That the owner/applicant apply for and receive a County Land Use Permit prior to commencing any work related to this commercial operation.
- 7) That the owner/applicant is responsible for obtaining permits from any other regulatory agency, if required.
- 8) No additional expansion of the proposed operational structures or uses shall occur without review and approval through future Conditional Use Permit(s).

d) Execute Determination Form/Ordinance

**Item III: Applicant:** Green Lake County Land Use Planning and Zoning Committee **Request:** Amend Code of Green Lake, Chapter 350 of the Zoning Ordinance. The purpose of the ordinance amendment is to amend various sections of that section of the zoning ordinance to be consistent with Section 66.0404 Wis. Stats.

a) Public Hearing

No one appeared.

Public hearing closed.

b) Committee Discussion & Deliberation

Kirkman – Explained that, in the past, Green Lake County had the power to regulate where a mobile (cell) tower site could be located. As a result of 66.0404 Wis. Stats., a county's ability to regulate mobile tower siting has been greatly reduced. There are provisions in 66.0404 Wis. Stats. that allow a county to regulate mobile tower siting to a lesser degree. These are as follows:

1. Limited ability to regulate siting of new mobile support structures and facilities as well as Class 1 collocations.
2. To adopt an application process which an applicant must complete to engage in the siting, construction or modification activity. The application process is also described in the law.
3. To require the applicant to submit an explanation as to why the applicant chose the proposed location and why the applicant did not choose collocation including a sworn statement attesting that collocation was not feasible.
4. To disapprove an application if the applicant refuses to evaluate the feasibility of collocation.
5. To require the applicant to provide an engineering certification showing that the mobile services support structure is designed to collapse within a smaller area than the setback or fall zone required in a zoning ordinance...
6. To require a land use permit for a Class 2 collocation, however there are zero regulatory standards to enforce here. GLC would just get a permit for reporting and tracking purposes.

7. To charge a mobile radio service provider a fee not to exceed \$500 for a Class 2 collocation, and up to \$3000 for a new tower or a Class 1 collocation.
8. To impose a surety requirement of up to \$20,000 if the tower falls into disuse.
9. To impose a fall zone area requirement for mobile support structures so long as there is no different requirement for other types of commercial structures.
10. To limit the height of a mobile support structure to no less than 200ft.

The committee discussed safety lights, which falls under the FAA jurisdiction, side yard setbacks, and fall zones. There was a general consensus that the proposed ordinance is consistent with state law and that it will create a public process whereby neighbors will be able to voice concerns and the permit for a cell tower could be denied.

c) Committee Decision

**On a motion by Lyon/Wallace, unanimously carried on roll call (5-ayes, 0-nays), to approve the ordinance amendment and forward to the county board for final adoption.**

d) Execute Determination Form/Ordinance

**ADJOURN**

**6:03 p.m. Meeting adjourned.**

**RECORDED BY**

Carole DeCramer  
Committee Secretary

**APROVED ON:**

Draft



**GREEN LAKE COUNTY  
LAND USE PLANNING ZONING DEPARTMENT**

FEES RECEIVED		SEPTEMBER				YEAR TO DATE				BUDGET	
		2015		2016		2015		2016		2016	
		NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT		
<b>LAND USE PERMITS</b>											
Residential	New	8	1,600	12	3,350	53	9,200	53	13,850	-	
	Alterations	3	450	15	2,250	46	6,350	49	6,950	-	
Commercial	New	-	-	-	-	9	1,100	10	1,250	-	
	Alterations	1	150	3	450	4	500	5	1,750	-	
Agricultural	New	1	150	1	150	27	4,200	15	2,250	-	
	Alterations	1	150	2	300	7	1,550	9	1,050	-	
Other	New	-	-	-	-	-	-	-	-	-	
	Alterations	-	-	-	-	-	-	-	-	-	
Other	New	-	-	-	-	-	-	-	-	-	
	Alterations	-	-	-	-	-	-	-	-	-	
Misc.	Denied/Refunded	-	-	-	-	-	-	-	-	-	
	Permit Renewals	-	-	-	-	-	-	-	-	-	
<b>Total</b>		<b>14</b>	<b>\$ 2,500</b>	<b>33</b>	<b>\$ 6,500</b>	<b>146</b>	<b>\$ 22,900</b>	<b>141</b>	<b>\$ 27,100</b>	<b>\$ 25,000</b>	<b>108%</b>
<b>SANITARY PERMITS (POWTS)</b>											
Residential	New	2	560	-	-	16	4,555	14	4,145	-	
	Replacement	11	2,950	5	1,400	42	11,780	40	11,425	-	
	Reconnect	-	-	1	280	2	560	1	280	-	
	Modify	-	-	1	150	7	1,050	8	1,200	-	
	Repairs	-	-	-	-	-	-	-	-	-	
	Additional Fees	-	-	-	-	-	-	-	-	-	
Commercial	New	1	280	-	-	3	860	1	355	-	
	Replacement	-	-	-	-	1	355	1	280	-	
	Reconnect	1	280	-	-	1	280	-	-	-	
	Modify	-	-	-	-	-	-	-	-	-	
	Additional Fees	-	-	-	-	-	-	-	-	-	
<b>Total</b>		<b>15</b>	<b>\$ 4,070</b>	<b>7</b>	<b>\$ 1,830</b>	<b>72</b>	<b>\$ 19,440</b>	<b>65</b>	<b>\$ 17,685</b>	<b>\$ 15,000</b>	<b>118%</b>
<b>NON-METALLIC MINING PERMITS</b>											
Annual Permit Fees		-	-	-	-	18	14,300	18	14,300	-	
<b>Total</b>		<b>-</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>	<b>18</b>	<b>\$ 14,300</b>	<b>18</b>	<b>\$ 14,300</b>	<b>\$ -</b>	
<b>BOARD OF ADJUSTMENT</b>											
Special Exception		-	-	-	-	-	-	-	-	-	
Variances		-	-	1	375	1	375	3	1,125	-	
Appeals		-	-	-	-	-	-	-	-	-	
<b>Total</b>		<b>-</b>	<b>\$ -</b>	<b>1</b>	<b>\$ 375</b>	<b>1</b>	<b>\$ 375</b>	<b>3</b>	<b>\$ 1,125</b>	<b>\$ 2,000</b>	<b>56%</b>
<b>PLANNING &amp; ZONING COMMITTEE</b>											
Zoning Change		1	375	-	-	10	3,750	11	4,125	-	
Conditional Use Permits		1	375	-	-	5	1,875	5	1,875	-	
Variances/Amendments		-	-	-	-	-	-	-	-	-	
<b>Total</b>		<b>2</b>	<b>\$ 750</b>	<b>-</b>	<b>\$ -</b>	<b>15</b>	<b>\$ 5,625</b>	<b>16</b>	<b>\$ 6,000</b>	<b>\$ 5,000</b>	<b>120%</b>
<b>MISC.</b>											
Rental Weatherization		2	50	-	-	9	250	9	225	500	
Wisconsin Fund		-	-	-	-	-	-	-	-	500	
Applied Funds - Code Enforcement		-	-	-	-	2	200	-	11,548	-	
<b>Total</b>		<b>2</b>	<b>\$ 50</b>	<b>-</b>	<b>\$ -</b>	<b>11</b>	<b>\$ 450</b>	<b>-</b>	<b>\$ 11,773</b>	<b>\$ 1,000</b>	<b>1177%</b>
<b>SURVEYOR</b>											
Certified Survey Maps		2	360	5	840	14	2,460	26	4,410	4,000	
Preliminary Plats		-	-	-	-	-	-	-	-	-	
Final Plats		-	-	-	-	-	-	-	-	-	
<b>Total</b>		<b>2</b>	<b>\$ 360</b>	<b>5</b>	<b>\$ 840</b>	<b>14</b>	<b>\$ 2,460</b>	<b>26</b>	<b>\$ 4,410</b>	<b>\$ 4,000</b>	<b>110%</b>
<b>GIS (Geographic Information System)</b>											
Map Sales		-	-	-	-	-	120	2	295	500	
Land Records Transfer		-	2,288	-	-	-	21,416	2	16,480	25,000	
<b>Total</b>		<b>-</b>	<b>\$ 2,288</b>	<b>-</b>	<b>\$ -</b>	<b>-</b>	<b>\$ 21,536</b>	<b>4</b>	<b>\$ 16,775</b>	<b>\$ 25,500</b>	
<b>GRAND TOTAL</b>		<b>35</b>	<b>10,018</b>	<b>46</b>	<b>9,545</b>	<b>277</b>	<b>87,086</b>	<b>269</b>	<b>99,168</b>	<b>\$ 77,500</b>	<b>128%</b>

GREEN LAKE COUNTY

For 09/01/16 - 09/30/16

Revenue Summary Report

FJRES01A

Periods 09 - 09

Land Use & Zoning Month End Revenue

MER100-10-SHUTE

<u>Account No/Description</u>	<u>Budget Amount</u>	<u>Period Amount</u>	<u>Y-T-D Amount</u>	<u>Balance</u>	<u>Percent Received</u>
10 Land Use Planning and Zoning					
16-100-10-43589-000-000 Rental Weatherization	500.00	.00	225.00	275.00	45.00
16-100-10-44400-000-000 Land Use Permits	25,000.00	6,500.00	27,100.00	-2,100.00	108.40
16-100-10-44400-001-000 BOA Public Hearing	2,000.00	375.00	1,125.00	875.00	56.25
16-100-10-44400-002-000 PZ Public Hearing	5,000.00	.00	6,000.00	-1,000.00	120.00
16-100-10-44409-000-000 Non-Metallic Mining	.00	.00	14,300.00	-14,300.00	.00
16-100-10-44410-000-000 Sanitary Permits	15,000.00	1,830.00	17,685.00	-2,685.00	117.90
16-100-10-44411-000-000 Wisconsin Fund Applications	500.00	.00	.00	500.00	.00
16-100-10-46131-001-000 GIS Map Sales	500.00	.00	295.00	205.00	59.00
16-100-10-46762-000-000 Certified Survey Maps	4,000.00	840.00	4,410.00	-410.00	110.25
16-100-10-47411-000-000 Interdepartment transfer/Land Records	25,000.00	.00	.00	25,000.00	.00
16-101-10-49320-000-000 Applied Funds Code Enforcement	197,385.31	193.66	11,741.75	185,643.56	5.95
10 Land Use Planning and Zoning	274,885.31	9,738.66	82,881.75	192,003.56	30.15



For 09/01/16 - 09/30/16

Expenditure Summary Report

FJEXS01A

Periods 09 - 09

Land Use & Zoning Month End Expenses

MEE100-10-SHUTE

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
<b>10 Land Use Planning and Zoning</b>						
<b>53610 Code Enforcement</b>						
16-100-10-53610-110-000 Salaries	290,700.80	.00	24,993.60	209,469.99	81,230.81	72.06
16-100-10-53610-140-000 Meeting Payments	1,000.00	.00	.00	269.34	730.66	26.93
16-100-10-53610-151-000 Social Security	22,238.61	.00	1,894.70	17,130.28	5,108.33	77.03
16-100-10-53610-153-000 Ret. Employer Share	19,186.25	.00	1,649.58	12,470.61	6,715.64	65.00
16-100-10-53610-154-000 Health Insurance	47,888.58	.00	2,549.66	29,448.00	18,440.58	61.49
16-100-10-53610-155-000 Life Insurance	885.24	.00	35.66	433.09	452.15	48.92
16-100-10-53610-210-001 Professional Services-LD	5,000.00	.00	.00	.00	5,000.00	.00
16-100-10-53610-210-002 Professional Services-SRV	5,000.00	.00	575.00	2,125.00	2,875.00	42.50
16-100-10-53610-210-003 Miscellaneous Fees	1,000.00	.00	.00	150.00	850.00	15.00
16-100-10-53610-310-000 Office Supplies	200.00	.00	.00	111.00	89.00	55.50
16-100-10-53610-312-000 Field Supplies	300.00	.00	.00	.00	300.00	.00
16-100-10-53610-320-000 Publications-BOA Public Hearing	1,000.00	.00	.00	879.00	121.00	87.90
16-100-10-53610-320-001 Publications-PZ Public Hearing	1,500.00	.00	325.00	2,233.25	-733.25	148.88
16-100-10-53610-321-000 Seminars	1,000.00	263.00	250.00	743.00	-6.00	100.60
16-100-10-53610-324-000 Member Dues	500.00	.00	.00	380.00	120.00	76.00
16-100-10-53610-330-000 Travel	1,000.00	.00	9.05	261.01	738.99	26.10
16-100-10-53610-352-000 Vehicle Maintenance	1,000.00	.00	80.45	234.06	765.94	23.41
16-100-10-53610-810-000 Capital Equipment-CEO Vehicle Purchase	2,000.00	.00	.00	.00	2,000.00	.00
<b>53610 Code Enforcement</b>	<b>401,399.48</b>	<b>263.00</b>	<b>32,362.70</b>	<b>276,337.63</b>	<b>124,798.85</b>	<b>68.91</b>
<b>53610 Code Enforcement</b>						
16-101-10-53610-999-000 Carryover Non-Metallic Mining	62,862.00	.00	.00	.00	62,862.00	.00
16-101-10-53610-999-001 Carryover Code Enforcement Veh Purchase	25,907.20	.00	.00	.00	25,907.20	.00
16-101-10-53610-999-004 Professional Services	108,616.11	.00	1,270.24	4,756.08	103,860.03	4.38
<b>53610 Code Enforcement</b>	<b>197,385.31</b>	<b>.00</b>	<b>1,270.24</b>	<b>4,756.08</b>	<b>192,629.23</b>	<b>2.41</b>
<b>10 Land Use Planning and Zoning</b>	<b>598,784.79</b>	<b>263.00</b>	<b>33,632.94</b>	<b>281,093.71</b>	<b>317,428.08</b>	<b>46.99</b>

GREEN LAKE COUNTY

For 09/01/16 - 09/30/16

Revenue Summary Report

FJRES01A

Periods 09 - 09

Land Use & Zoning Month End Revenue

MER100-20-SHUTE

<u>Account No/Description</u>	<u>Budget Amount</u>	<u>Period Amount</u>	<u>Y-T-D Amount</u>	<u>Balance</u>	<u>Percent Received</u>
20 GIS					
16-100-20-43691-000-000 Land Info Bd Grant	75,000.00	.00	71,912.00	3,088.00	95.88
16-100-20-43691-301-000 WLIP Education Grant	1,000.00	.00	1,000.00	.00	100.00
16-100-20-43691-301-001 WLIP Strategic Grant	50,000.00	.00	25,000.00	25,000.00	50.00
16-100-20-46131-000-000 County Land Records	25,000.00	2,872.00	22,512.00	2,488.00	90.05
20 GIS	151,000.00	2,872.00	120,424.00	30,576.00	79.75



GREEN LAKE COUNTY

For 09/01/16 - 09/30/16

Expenditure Summary Report

FJEXS01A

Periods 09 - 09

Land Use & Zoning Month End Expenses

MEE100-20-SHUTE

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
<b>20 GIS</b>						
<b>100 General Fund</b>						
16-100-20-51711-120-000 GIS Specialist Wage Cont Interdept Trans	25,000.00	.00	.00	.00	25,000.00	.00
16-100-20-51711-240-000 WLIP Base Grant	75,000.00	.00	400.00	17,352.00	57,648.00	23.14
16-100-20-51711-246-000 WLIP Education Grant	1,000.00	.00	.00	597.76	402.24	59.78
16-100-20-51711-301-000 WLIP Strategic Grant	50,000.00	.00	.00	.00	50,000.00	.00
<b>100 General Fund</b>	<b>151,000.00</b>	<b>.00</b>	<b>400.00</b>	<b>17,949.76</b>	<b>133,050.24</b>	<b>11.89</b>
<b>20 GIS</b>	<b>151,000.00</b>	<b>.00</b>	<b>400.00</b>	<b>17,949.76</b>	<b>133,050.24</b>	<b>11.89</b>

## Land Use Permits      September 2016

<i>Mncp</i>	<i>Last Name</i>	<i>First Name</i>	<i>Site Address</i>	<i>Prn/Acc</i>	<i>New/Alt</i>	<i>Res/Com/Ag</i>	<i>Project Cost</i>	<i>LUP Fee</i>
<i>TBE</i>								
	Sisney	David/Virginia	W1355 County Road A	Acc	Alt	Res	\$10,000.00	\$150.00
	Lupton	Carol J	N7564 Springbrook Rd	Acc	New	Ag	\$5,500.00	\$150.00
	Stellmacher	Jon E	N7860 Forest Ridge Rd	Prn	New	Res	\$288,000.00	\$400.00
	Bratley	Wesley	N8720 Willard Rd	Acc	New	Res	\$22,960.00	\$150.00
	Marks	Michael	W1477 County Road V	Acc	New	Res	\$2,000.00	\$150.00
	Chikowski	Robert/Rochelle	N8716 Landing Road	Prn	Alt	Res	\$50,000.00	\$150.00
<i>Summary for 'Mncp' = TBE (6 detail records)</i>								
<b>Sum</b>							<b>\$378,460.00</b>	<b>\$1,150.00</b>
<b>Standard</b>							<b>16.08%</b>	<b>17.69%</b>
<i>TBY</i>								
	Terriquez	Deborah/Raul	Channel Rd	Prn	New	Res	\$295,000.00	\$400.00
	Aspen Limited, LLC		County Road A	Prn	New	Res	\$50,000.00	\$150.00
	Drucker	Nathan/Sandra	N5637 Lakeside Dr	Acc	New	Res	\$10,000.00	\$150.00
	MEU Holdings WI V, LLC		N5660 County Road A	Acc	Alt	Ag	\$12,000.00	\$150.00
	White	Michael J/Patrci	W2955 Hillside Road	Acc	Alt	Res	\$60,000.00	\$150.00
	Gallaher	Dan	W1167 Lillian St	Acc	New	Res	\$35,000.00	\$150.00
	Yukon Storage, LLC		North St	Prn	Alt	Com	\$30,000.00	\$300.00
<i>Summary for 'Mncp' = TBY (7 detail records)</i>								
<b>Sum</b>							<b>\$492,000.00</b>	<b>\$1,450.00</b>
<b>Standard</b>							<b>20.91%</b>	<b>22.31%</b>
<i>TGL</i>								
	Divelbiss	Richard/Valerie	N2842 S Kearley Rd	Acc	New	Res	\$750.00	\$100.00
	Kearns	Jonathan/Angela	W1445 Spring Grove Rd	Acc	New	Res	\$3,000.00	\$150.00
	Petersen	Michael B/Marib	W1306 Spring Grove Rd	Prn	Alt	Res	\$12,000.00	\$0.00
	Petersen	Michael B/Marib	W1306 Spring Grove Rd	Prn	Alt	Res	\$23,000.00	\$150.00
	KBH Revocable Trust		W1516 Sandstone Ave	Prn	New	Res	\$599,999.00	\$700.00

Monday, October 10, 2016

Page 1 of 3



<i>Mncp</i>	<i>Last Name</i>	<i>First Name</i>	<i>Site Address</i>	<i>Prn/Acc</i>	<i>New/Alt</i>	<i>Res/Com/Ag</i>	<i>Project Cost</i>	<i>LUP Fee</i>
	KWK Trust		W1874 Woodbine Ave	Prn	New	Res	\$579,364.00	\$700.00
	Hickey, Leszkowicz	Allen D/Christine	W2664 Oakwood Beach Rd	Acc	Alt	Res	\$10,500.00	\$150.00
	Hickey, Leszkowicz	Allen D/Christine	W2664 Oakwood Beach Rd	Acc	Alt	Res	\$0.00	\$0.00
	Fitzpatrick	James/Therese	N3021 E Little Green Rd	Prn	Alt	Res	\$37,150.00	\$150.00
<i>Summary for 'Mncp' = TGL (9 detail records)</i>								
<b>Sum</b>							\$1,265,763.00	\$2,100.00
<b>Standard</b>							53.79%	32.31%
<i>TMC</i>								
	Fuller	Jeff	W939 County Road S	Prn	Alt	Res	\$113,000.00	\$600.00
<i>Summary for 'Mncp' = TMC (1 detail record)</i>								
<b>Sum</b>							\$113,000.00	\$600.00
<b>Standard</b>							4.80%	9.23%
<i>TMN</i>								
	Darwin & Janice Kelm Living T		W2740 County Road I	Acc	New	Res	\$2,500.00	\$150.00
	Petersheim	Toby	N1745 State Road 44/73	Acc	Alt	Ag	\$2,000.00	\$150.00
	Plautz	Eric	W3088 State Road 44	Prn	Alt	Res	\$23,000.00	\$150.00
<i>Summary for 'Mncp' = TMN (3 detail records)</i>								
<b>Sum</b>							\$27,500.00	\$450.00
<b>Standard</b>							1.17%	6.92%
<i>TMQ</i>								
	Weihart	Eugene/Patricia	W6870 Jolin Rd	Acc	Alt	Res	\$4,000.00	\$150.00
	Harder	Timothy	N3150 Fiann St	Prn	Alt	Res	\$35,000.00	\$150.00
	Harder	Timothy	N3150 Fiann St	Prn	Alt	Res	\$0.00	\$0.00
	Evergreen Island, LLC		W7186 Drager Rd	Acc	New	Rec	\$10,000.00	\$150.00
<i>Summary for 'Mncp' = TMQ (4 detail records)</i>								
<b>Sum</b>							\$49,000.00	\$450.00
<b>Standard</b>							2.08%	6.92%
<i>TPR</i>								
	Riordan	Michael T/Elizab	W3563 Meredith Ln	Acc	Alt	Res	\$7,500.00	\$150.00
	Pollard	Douglas	N5105 Lueck Ln	Prn	Alt	Res	\$19,880.00	\$150.00

<i>Mncp</i>	<i>Last Name</i>	<i>First Name</i>	<i>Site Address</i>	<i>Prn/Acc</i>	<i>New/Alt</i>	<i>Res/Com/Ag</i>	<i>Project Cost</i>	<i>LUP Fee</i>
<i>Summary for 'Mncp' = TPR (2 detail records)</i>								
<b>Sum</b>							\$27,380.00	\$300.00
<b>Standard</b>							1.16%	4.62%
<b>Grand Total</b>							\$2,353,103.00	\$6,500.00

## Sanitary Permits September 2016

<i>Mncp Code</i>	<i>New/Repl</i>	<i>Last Name</i>	<i>First Name</i>	<i>Site Address</i>	<i>Structure</i>	<i>Prmt Fee</i>
<i>TBE</i>						
	Recn	Stellmacher	Jon	N7860 Forest Ridge Rd	single fam frame new	\$280.00
<i>Summary for 'Mncp Code' = TBE (1 detail record)</i>						
<b>Sum</b>						\$280.00
<b>Standard</b>						15.30%
<i>TGL</i>						
	Repl	Kornburger	Kenneth	W1874 Woodbine Ave	single fam frame new	\$280.00
<i>Summary for 'Mncp Code' = TGL (1 detail record)</i>						
<b>Sum</b>						\$280.00
<b>Standard</b>						15.30%
<i>TKG</i>						
	Repl	Eager	Randall	N1213 Lovers Ln	single fam frame exist	\$280.00
<i>Summary for 'Mncp Code' = TKG (1 detail record)</i>						
<b>Sum</b>						\$280.00
<b>Standard</b>						15.30%
<i>TMC</i>						
	Repl	Schultz	Wayne	N1465 Union Rd	single fam frame exist	\$280.00
<i>Summary for 'Mncp Code' = TMC (1 detail record)</i>						
<b>Sum</b>						\$280.00
<b>Standard</b>						15.30%
<i>TPR</i>						
	Mod	Kersting	Bruce	W4117 CTH T	single fam frame exist	\$150.00
<i>Summary for 'Mncp Code' = TPR (1 detail record)</i>						
<b>Sum</b>						\$150.00
<b>Standard</b>						8.20%
<i>TSE</i>						

Monday, October 10, 2016

Page 1 of 2



<i>Mncp Code</i>	<i>New/Repl</i>	<i>Last Name</i>	<i>First Name</i>	<i>Site Address</i>	<i>Structure</i>	<i>Prmt Fee</i>
	Repl	Ottman	Norman	N9492 CTH E/F	single fam frame exist	\$280.00
<i>Summary for 'Mncp Code' = TSE (1 detail record)</i>						
<b>Sum</b>						\$280.00
<b>Standard</b>						15.30%
<i>VMQ</i>						
	Repl	Schmidt	Lloyd	426 Resort St	single fam frame exist	\$280.00
<i>Summary for 'Mncp Code' = VMQ (1 detail record)</i>						
<b>Sum</b>						\$280.00
<b>Standard</b>						15.30%
<b>Grand Total</b>						\$1,830.00

## *Land Use Violations and Citations*

<i>Mncp</i>	<i>First Name</i>	<i>Last Name</i>	<i>Site Address</i>	<i>Notice</i>	<i>Corp Counsel</i>	<i>Disposition</i>	<i>Violation Notes</i>
<i>TBY</i>							
		Yukon Storage et al.	W1734 North St	10/5/2015			No LUP for Mini-Warehousing Expansion, Needs CUP, Update(9-15-16) Loberg to provide "as built" COS by 12-1-16.
	Keith A	Meyer	N6640 County Road PP	1/22/2010	2/17/2010		Subdivided lands without CSM and proper rezone (Update 10-11-16) P&Z Comm rec'd rezone approved on October 6.
<i>TGL</i>							
	Richard H & Valerie A	Divelbiss	N2842 S Kearley Rd	7/19/2016			No LUP for Shed. Update (9-14-16) LUP issued. Still need to verify shed has been located code-compliant location.
<i>TMC</i>							
	Randall/Deborah	Schure	Schure Rd	4/5/2010			Land division without CSM or rezone. C.Counsel to resolve after Meyer violation or if lot sizes are amended in A-1 District.

# Sanitation Violation Report

<i>Mncp</i>	<i>Current First</i>	<i>Current Last</i>	<i>Site Address</i>	<i>Complaint Invest</i>	<i>Vio Notice</i>	<i>C Counsel</i>	<i>Disposition</i>	<i>Violation Notes</i>
<i>CBE</i>								
	Robert & Dawn	Voss	481 Hallman St		7/6/2016	9/29/2016		
<i>TBE</i>								
	Russell & Michelle	Lichtenberg	W120 Meadow Broo		10/3/2016			
	James H	Janes	N8190 CTH A		7/6/2016	9/29/2016		
	Joel S & Carol Ann	Mullen	N9650 Wildflower Ln		9/1/2016	9/29/2016		
<i>TBY</i>								
	Keith A	Meyer	N6640 CTH PP		7/1/2015	8/27/2015		AI's Pumping found a problem with the pump. Mr. Meyer called a plumber to fix. Gave him a two week extension.
	Julie A	Chier	N6201 N Lawson Dr		9/1/2016	9/29/2016		
	Bart	Schepp & Lisa Rog	N6955 Laren Ln		10/3/2016			
		Lawsonia Inc	Valley View Dr (club		5/2/2016			
	Darrin C	Schultz	N5427 Skunk Hollow		10/3/2016			
		Lawsonia Inc	W2511 STH 23		5/2/2016			
	Letty J	Myers	N6641 Valley View D		9/1/2016	9/29/2016		
	Kathleen	Conroy & Wade Al	N6010 Killdeer Ln		9/1/2016	9/29/2016		
	Henry H	Conti	N5487 Skunk Hollow		9/1/2016	9/29/2016		
<i>TGL</i>								
	Timothy & Kim	Graff	W2188 CTH B		10/3/2016			
	Ronald J	Kasuboski	W540 Center Rd		9/1/2016	9/29/2016		
	Sandra Lynn	Sargent Rev Trust	N3047 E Little Green		9/1/2016	9/29/2016		On March's pumping schedule
	Roland F	McGurk	N2922 N Kearley Rd		7/6/2016	9/29/2016		
	Louis H	Smith	W1251 STH 44 (hou		10/3/2016			
	Lois & Angela	Graff	N3141 Lakeshore Dr		7/6/2016	9/29/2016		Jeff's Pumping has this site scheduled when it dries out
<i>TKG</i>								
		Artkay Properties I	W6421 E Oak St		10/3/2016			
	Omer A & Mabel	Schwartz	N1417 CTH FF/H		7/6/2016	9/29/2016		
<i>TMC</i>								
	Jon & Carrie	Martinez	W619 Hickory Dr		7/6/2016			
	ABN-Plainfield	Trucking LLC	N1724 CTH U		9/1/2016	9/29/2016		
	Stephen A	Boelter	W2461 CTH I		7/6/2016	9/29/2016		
<i>TMN</i>								
	Randall C & Julie A	Berghammer	W4317 S Gate Rd		10/3/2016			
	Todd M	Boelter	N1551 CTH S		5/2/2016	7/6/2016		
	Michael & Shelley	Hechler	W3360 Main St		9/1/2016	9/29/2016		
<i>TMQ</i>								
	Pair of	Toms LLC	N2602 Hilltop Rd		9/1/2016	9/29/2016		



<i>Mncp</i>	<i>Current First</i>	<i>Current Last</i>	<i>Site Address</i>	<i>Complaint Invest</i>	<i>Vio Notice</i>	<i>C Counsel</i>	<i>Disposition</i>	<i>Violation Notes</i>
	Rob	Kubatzki	W6824 Jolin Rd		10/3/2016			
	Matthew V & Suea	Hutton-Okpalaek	W6853 Puckaway R		9/1/2016	9/29/2016		
<i>TPR</i>								
	Keith & Patricia	Vande Slunt	W5521 Bend Rd		10/3/2016			
	Monina	Thatcher	N5818 Oak Tree Acr		11/5/2015	4/6/2016		
	Steve & Kristin	Sullivan	W5595 Bend Rd		10/3/2016			
	Keith & Patricia	Vande Slunt	W5525 Bend Rd		10/3/2016			
	Richard & Linda	Swanke	N6725 STH 73		7/6/2016	9/29/2016		
		Lake-Link	W5508 Bend Rd		10/3/2016			
	Glenn	Bornick	W4857 Evergreen Dr		10/3/2016			
	Dean & Susan	Anderson	W5489 Pete Ln		10/3/2016			
	Harold & Patricia	Abitz	W4490 Old Green L		10/3/2016			
	Jeanine	Brown & Jeanine B	N6718 Krahn Rd		10/3/2016			
	Christopher & Ther	Mans	W5874 Bend Rd		10/3/2016			
	Maria	Williams	N5580 Sandcrest Ln		7/6/2016	9/29/2016		
<i>TSE</i>								
	Leo J	Sances & Michael	W3566 CTH E		7/6/2016	9/29/2016		
	Harold & Patricia	Reilly	W5101 Pine Bluff Rd		9/1/2016	9/29/2016		
	Clifford & Beverly	Rohde	W3147 CTH F		9/1/2016	9/29/2016		
	Kelly	Drover	N9455 N Fountain R		7/6/2016	9/29/2016		
	Kevin & Natosha	Franke	W2595 CTH F		7/6/2016			
	Andrew & Linda	Ragona	W2643 Fox River Sh		9/1/2016	9/29/2016		
	James & Ann	Abel	W3332 South Rd		9/1/2016	9/29/2016		
	Adam	Kurczek	W5103 CTH E		9/1/2016	9/29/2016		
	Timothy & Deanna	Schoppenhorst	W2719 Fox River Sh		9/1/2016	9/29/2016		
	Carol	Henze	N9680 CTH E/F		9/1/2016	9/29/2016		
<i>TST</i>								
	Johan	Loberg & Sarah Pi	W4481 Huckleberry		9/1/2016	9/29/2016		
	Terrance & Annett	Wargula	W5135 Mile Rd		7/6/2016	9/29/2016		
	Zeb & Melanie	Zuehls	W5387 County Line		7/6/2016			
	Zrinsky Family	Irrevocable Trust	N6930 STH 73		7/6/2016	9/29/2016		Has a permit onfile for a new system
	Sheldon	Krueger	W2769 CTH CC		7/6/2016	9/29/2016		
<i>VMQ</i>								
	Kathleen	Turner	361 W 2nd St		7/6/2016	9/29/2016		

**You will find many acronyms on each of the monthly reports. This key will, hopefully, aid you in deciphering the abbreviations that staff uses.**

**Municipalities are abbreviated using three letters:**

<b>CBE = City of Berlin</b>	<b>TBY = Town of Brooklyn</b>
<b>CGL = City of Green Lake</b>	<b>TKG = Town of Kingston</b>
<b>CMS = City of Markesan</b>	<b>TMC = Town of Mackford</b>
<b>CPR = City of Princeton</b>	<b>TMN = Town of Manchester</b>
<b>VKG = Village of Kingston</b>	<b>TMQ = Town of Marquette</b>
<b>VMQ = Village of Marquette</b>	<b>TPR = Town of Princeton</b>
<b>TBE = Town of Berlin</b>	<b>TST = Town of St. Marie</b>
<b>TGL = Town of Green Lake</b>	<b>TSE = Town of Seneca</b>

**Other abbreviations:**

**Prn = principal structure**  
**Acc = accessory structure**  
**Alt = alterations**  
**Res = residential**  
**Com = commercial**  
**Ag = agricultural**  
**Repl = replace**  
**Recn = reconnect**  
**LUP = land use permit**  
**Mncp or Muni = municipality**  
**WRP = wetland restoration project**  
**Fam = family**

**GREEN LAKE COUNTY  
LAND USE PLANNING AND ZONING COMMITTEE  
November 3, 2016**

We, the undersigned members of the Land Use Planning and Zoning Committee, Green Lake County Board of Supervisors, have of this date reviewed the below listed *Claims for Payment* as indicated:

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Berlin Journal P&Z Public Hearing Notice 10/06/16	16-100-10-53610-320-001	406.00
Green Lake Surveying Company Don Lenz, RLS Land information meeting – \$50 Review section corner tie sheets - \$50 CSM review – Graff/Waldvogel - \$150 CSM review – Graff/Dukelow - \$150	16-100-10-53610-210-002	400.00
Ripon Land Surveying Dennis Green, RLS CSM review – D. Laska - \$150 CSM – review – D. Vinz - \$125	16-100-10-53610-210-002	275.00
WI County Code Administrators Krista Kamka – WCCA membership	16-100-10-53610-321-000	30.00
<b><u>Total Claims</u></b>		<b><u>\$1,111.00</u></b>

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\_\_\_\_\_  
**Michael Starshak, Committee Chair**

\_\_\_\_\_  
**Harley Reabe**

\_\_\_\_\_  
**Robert Lyon**

\_\_\_\_\_  
**Rich Slate**

\_\_\_\_\_  
**Peter Wallace**





## Land Use Planning & Zoning Department

County Government Center  
571 County Road A P.O. Box 3188  
Green Lake, WI 54941

Phone 920-294-4156 Website: <http://www.co.green-lake.wi.us/>

Land Development Code Enforcement County Surveyor GIS Land Information

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### 2017 BUDGET COMMITTED FUND ACCOUNTS November 3, 2016

DEPARTMENT: LAND USE PLANNING AND ZONING (#10)  
COMMITTEE: LAND USE PLANNING AND ZONNING

Every November Department heads are asked if they want to create any additional committed fund accounts. Due to a difficulty in tracking the monies in the Professional Services committed fund account we are requesting to separate this account into two accounts for accounting purposes. So presently our committed funds are:

<u>Account #</u>	<u>Account Name</u>
10-53610-999-000	Non-Metallic Mining (Restricted)
10-53610-999-001	Code enforcement vehicle purchase
10-53610-999-004	Professional Services

The following changes are being requested:

<u>Account #</u>	<u>Account Name</u>
10-53610-999-000	Non-Metallic Mining (Restricted)
10-53610-999-001	Code enforcement vehicle purchase
10-53610-999-?	Professional Services – Land Development
10-53610-999-?	Professional Services - Surveyor

The above change will allow automated tracking of monies that are allocated to these projects in a more specified and accountable manner. MEK

**RESOLUTION NO. \_\_-2016**

**Relating to Eliminating the position of Full-time County Surveyor**

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 15<sup>th</sup> day of November, 2016, does resolve as follows:

**WHEREAS**, the County Surveyor is currently a full-time position in the Land Use and Planning Department; and,

**WHEREAS**, currently the position of County Surveyor is vacant and the duties of the County Surveyor are being performed by an interim County Surveyor under a contract for services; and,

**WHEREAS**, the Land Use Planning & Zoning Committee and the Land Use Planning and Zoning Director have studied the staffing needs of the department and determined that a full-time County Surveyor position is not needed and the duties of the County Surveyor can be fulfilled by entering into a contract with a Registered Land Surveyor.

**NOW BE IT RESOLVED**, that the Green Lake County Board of Supervisors hereby eliminates the full-time County Surveyor position and that the duties of the County Surveyor be fulfilled by entering into a contract with a Registered Land Surveyor.

**NOW BE IT FURTHER RESOLVED**, any prior Resolution inconsistent with this Resolution is hereby rescinded.

Recommended for  approval  disapproval by the Personnel Committee

Roll Call on Resolution No.    -2016                      Submitted by Land Use Planning & Zoning Committee

Aye \_\_, Nay \_\_, Absent \_\_, Abstain \_\_                      \_\_\_\_\_  
Michael Starshak, Chair

Passed & Adopted/Rejected this \_\_\_\_\_  
day of \_\_\_\_\_, 2016                      Peter Wallace

\_\_\_\_\_  
County Board Chair                      Robert Lyon

\_\_\_\_\_  
Attest: County Clerk                      Rich Slate

Approved as to form: \_\_\_\_\_

\_\_\_\_\_  
Corporation Counsel                      Harley Reabe