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**ADRC Governing Board Minutes  
September 11, 2014**

- I. **Certification of Open Meeting Law**
- II. **Pledge of Allegiance**
- III. **Call to Order – Chairman Warren Brewer called the meeting to order at 1:00 pm.**
- IV. **Introduction of New Members, if applicable.**
- V. **Roll Call/Mileage –**

**Adams:**

Heidi Roekle

**Green Lake:**

Suzi Giesen

Cindy Skipchak

Joy Waterbury

**Marquette:**

Jan Banicki

Dave Benson

Gerald Hebert II

**Waushara:**

Warren Brewer

Russell Heise

Fred Kaiser

Bernadette Krentz

**Absent:** Bobbi Jo Anderson, Beverly Ward (Adams), Joy Waterbury (Green Lake), Linda Manske (Waushara)

**Guest(s):** Dawn Buchholz, Renee Sororo, Kate Surprise (Waushara) LeRoy Dissing (Green Lake), Mandy Stanley (Marquette)

**ADRC Staff:** Jennifer Dille, Fran Geier

- VI. **Adoption of the Agenda: *Motion was made to adopt the agenda by Heidi Roekle, seconded by Dave Benson. Motion carried.***
- VII. **Approval of Minutes of the Previous Meeting: *Motion by Bernadette Krentz to approve the minutes of July 10, 2014, seconded by Gerald Hebert III. Motion carried.***
- VIII. **Public Comment (3 minutes/person, maximum of 15 minutes):** None
- IX. **REPORTS:**
  - A. **ADRC Local Activities (Jennifer):**
    - 1. **Million Hearts Video:** Shannon Myers presented a video from the Wisconsin Institute of Healthy Aging featuring both Shannon and Fred Kaiser conducting a “Living With a Chronic Condition” class. This is a statewide and nationwide evidence-based initiative to prevent heart attacks and strokes which was developed by Stanford University. She has shown this video at the Healthy Aging Conference to over 300 people as well as many other events.
    - 2. **Staffing Updates:** All sites fully staffed. An upcoming AIRS Conference will provide training & certification for the I&A staff. Vacations are pretty much finished.
    - 3. **Health Promotions Program Update:** Shannon Myers has accepted a part-time position with the State as of 9/3/14. She has offered to stay on part-time until August 2015 to allow her replacement to be hired and trained. When the Management Team met in late August, all four counties unanimously agreed to support the Health Promotions Program. Warren stated he would like make this a full-time ADRC position and have the ADRC to cover 100% of the salary with any grants going back to the ADRC. Currently, the ADRC covers 30% and the rest is covered by grants. He said that the budget is not completed yet for 2015, but there should be enough money to cover the projected \$75,000 (one full-time, one part-time for part of 2015). Warren would like the ADRC Governing Board to vote on this at the November meeting. Kate Surprise suggested keeping Shannon on only a month or so after hiring a full-time replacement. Suzi Giesen express some concern about using ADRC funds and getting grant reimbursements, but Mandy Stanley assured her that many other ADRCs are already doing it this way.

**A. State Activity:**

1. **ADRC Directors Meeting Updates (Jennifer):** The last meeting was a teleconference which included ideas for the April ADRC Conference, different training programs, getting different speakers, statewide marketing plans, and a new brochure that all ADRCs must use (we are already using it). There was a discussion on the role of ADRC staff assisting with MA eligibility and that the State should increase funding for this service. Kate Surprise reported that ADRCs will soon be asked to start enrolling Family Care, IRIS, and Medicaid (Forward) clients in coordination with the Income Maintenance Department. Jennifer commented that most ADRC staff have no access to Forward Health at present. LeRoy Dissing asked how many cases would that involve each month and Jennifer estimated 35-40 clients. She will have more information on this issue at the November meeting.

**X. Old Business:** None.

**XI. New Business:**

- A. **Budget Update:** Due to the absence of Brenda Ruby for personal reasons, the budget review had to be postponed until the November meeting.

**XII. Other**

- XIII. **Adjournment:** *Motion to adjourn the meeting at 1:35 pm was made by Heidi Roekle, seconded by Dave Benson, and the motion carried.* The next meeting is scheduled for Thursday, November 13, at 1:00 pm at Montello.

Respectfully Submitted

Fran Geier, ADRC Resource Assistant