

September 10, 2013

The regular meeting of the Highway Committee was called to order by Chair Paul Schwandt at 5:30 PM on Tuesday, September 10, 2013. The requirements of the Open Meeting Law were certified as being met.

Present: Paul Schwandt
Donald Peters
Eugene Henke
Margaret Whirry
Absent:

Others Present: Amy Brooks, Highway Commissioner
Becky Pence, Administrative Assistant
Duane Prachel, County Superintendent
Dan Hurst, Corporation Counsel
Janet Burdick, Resident Village of Marquette
Phil Anastasi, Chair Town of Marquette
Toney Daley, Newspapers

Pledge of Allegiance

The Pledge of Allegiance was recited.

Agenda

Motion/second (Whirry/Henke) to approve the Agenda with change in future meeting date. Motion Carried.

Minutes

Motion/second (Peters/ Henke) to approve the Minutes of 08/13/13. Motion Carried.

Correspondence None

Public Comments

Janet Burdick, resident, Town of Marquette is asking for assistance and guidance to install 4 Veterans Informational signs in the right of way on CTH H and 4th Street in the Village of Marquette. The signs would direct persons to the site of their R.O.S.E. Tribute to the Veterans at the Grand View Cemetery. The 24" x 30" blue with white trim and lettering signs with directional arrows and direction wording would not be of any cost to Green Lake County. The information was given to Brooks for review and will be on October's Agenda.

Appearances

Phil Anastasi, Chair, Town of Marquette appeared to discuss traffic counts for Cities, Towns, and Villages. Anastasi would like inter-governmental cooperation with road counts and is asking if the county is able to let Cities, Towns, and Villages use the counters with no fee provided they are informed as to how to properly use them for getting accurate counts. Anastasi also stated that they would like to use county workers as much as practical as they do a better job, but they need to also watch their costs due to budget restraints.

Brooks explained that we are currently putting something together as far as discounting the invoice for labor and equipment, for the Cities, Towns, and Villages in order to help them out.

Traffic Counts for Cities, Towns, & Villages

Schwant requested Brooks to work with Hurst on having something drawn up for the Cities, Towns, and Villages to sign when counters are issued out in the event they get damaged.

Driveway Variance

CTH T Variance, N5310 CTH T, Princeton, WI in the Town of Princeton, requested by Golden Rule Credit Union. The properties located at N5310 and N5312 CTH T had a shared driveway located on the N5312 property. The property at N5310 is being sold and a separate driveway is desired. The new driveway is to be located 75' south of the existing driveway, thus a variance is required. Because of no access to the property and the site distance being good, the variance is recommended to be granted.

Motion/second (Peters/Whirry) to approve the driveway variance located at N5310 CTH T, Princeton, WI. Motion carried.

Road Agreements

Hurst is working on a counter proposal based on last month's guidance. Hurst also informed the committee that Sandtrol has/will purchase D&I Silica, the transload facility. The transload facility is owned by Fairmont Subsidiary. Peters again questioned the use of concrete versus asphalt.

Use of County Property None

Monthly Vouchers

Motion/second (Peters/Whirry) to approve the September vouchers in the amount of \$318,810.24. Motion Carried.

DOT Request for Services

Brooks explained the DOT increased the original Routine Maintenance Agreement amount by \$17,734.00 for Project 0024-01-11 (Winter Maintenance), for 2013.

Highway Department Policies

Brooks explained the revision to the 8 hour holiday, and the 40 hour work week with regard to overtime per the labor standards.

Purchase Requests

Maintenance Department has requested the salt brine maker be moved outside to prevent damage to the inside of the Highway building because of salt residue and vapors. The salt brine maker cannot sit outside alone and needs to be enclosed. We are requesting to purchase the Heated Shelter (Variteck) which is specifically made for the existing Variteck Salt Brine Maker. P&I has already approved a 12' Heated Shelter for Sb600 Salt Brine Production System from Variteck Industries Inc. for approx. \$13,500.00 (freight not included).

Motion/second (Whirry/Henke) to approve the purchase of a 12' Heated Shelter for Sb600 Salt Brine Production System from Variteck Industries. Motion Carried.

Chems Training October 16-18th, 2013 Green Bay, WI

Motion/second (Whirry/Henke) to approve Pence to attend the Chemspro Training in Green Bay, WI on October 16-18th, 2013. Motion Carried.

Fall Commissioners Meeting 10/25/13, Stratford, WI

Meeting is for Committee members also, and is from 8:30-1:30 on 10/25/13. Whirry will attend the Fall Commissioners Meeting with Brooks.

Financial Reports The Financial Reports were reviewed.

2014 Budget

Brooks explained the increases to the budget will be going to Finance on 9/26/13.

Railroad Consortium

The meeting for September has been cancelled.

Committee Discussion

Commissioner Brooks reported county crews have been mowing on county and state highways; patching potholes; finishing reconstruction on CTH O; started CTH A reconstruction. Anticipated activities include surface maintenance as needed; shouldering; mowing; rubber crack filling on STH 49; reconstruction on CTH A in front of the Government Center; reconstruction on CTH A, STH 23 – Northwest Road; mount plow equipment and place snow fence; and winter maintenance as needed. August crash data consists of 16 deer, 4 other/weather, and 5 county damage claims.

Brooks explained the construction detour signage for CTH A in order to enter the Government Center, while construction is in progress.

Brooks explained that Laura Hughes, Part-Time Secretary 1 has resigned.

Future Agenda Items for Action and Discussion:

- *Regular meeting date, October 8, 2013 5:30*
- *Highway Department Capital Outlay for road construction and equipment*
- *PASER Rating*

Adjournment

Motion/second (Whirry/Peters) to adjourn 7:00 PM. Motion carried.

Submitted by,

Becky Pence
Secretary