

July 13, 2016

The regular meeting of the Highway Committee was called to order by Chair Paul Schwandt at 5:30 PM on Wednesday, July 13, 2016. The requirements of the Open Meeting Law were certified as being met.

Present: Paul Schwandt
Vicki Bernhagen
Rich Slate

Absent:

Others Present: Amy Brooks, Highway Commissioner
Becky Pence, Administrative Assistant
Duane Prachel, Patrol Superintendent
Aaron Wagner, Patrol Superintendent
Marge Bostleman, County Clerk
Harley Reabe, Supervisor District 11
Lauree & Paul Renaud, Green Lake Greenways
Quirin Klink and Leah Rhodes, MSA Professional Services
Dr. Thomas Kloosterboer, Resident Town of Green Lake
Ken Bates, Resident Town of Green Lake
Ryan Disterhaft, Resident Town of St. Marie
Tony Daley, Berlin Newspapers

Pledge of Allegiance

The Pledge of Allegiance was recited.

Agenda

Motion/second (Bernhagen/Slate) to approve the Agenda. Motion Carried.

Approval of Minutes

Motion/Second (Slate/Bernhagen) to approve the minutes 06/08/16 Motion Carried.

Correspondence None

Public Comment

Ken Bates, resident Town of Green Lake spoke about unsafe biking conditions on CTH K and would like to see a shoulder put on.

Dr. Tom Kloosterboer, resident Town of Green Lake expressed frustration that nothing has changed as far as warning signs, etc., on CTH K since he has been coming to the meetings. A solution is needed.

Ryan Disterhaft, resident Town of St. Marie spoke regarding lack of roadside mowing. Shoulder high grass is very hazardous, people's lives are at risk. Feels the county is neglectful regarding mowing parsnip and Canadian thistle after it has gone to seed.

Appearances

Quirin Klink, PE Project Manager and Leah Rhodes, PE Project Engineer of MSA Professional Services expressed interest in the upcoming design work on CTH D STP-Rural project slated for 2020, and CTH S Bridge slated for 2019.

Lauree Renaud, Green Lake Greenway stated the bike federation recommended a bike plan to make biking safer. There is a need to accommodate bikers, runners, and walkers as they bring money into the county. The bike federation will come in and look at CTH K for no cost.

Resolution to Order to County to Convey Highway Right of Way Title

The Order to County to Convey Highway right of Way Title, and Quit Claim Deed for Parcel 9 of STH 49 from Green Lake Station – Berlin Road was explained

Motion/second (Slate/Bernhagen) to approve the Resolution to Order to County to Convey Highway Right of Way Title and forward to County Board for approval. Motion Carried.

CTH K Bike Signage Plan and Bike Comprehensive Plan

Discussion held on costs for asphalt shoulders.

Discussion held on having a plan for putting up warning signs. Next week this will be discussed at the Highway Safety Traffic Commission.

Motion/second (Slate/Bernhagen) to move forward with creating a bike and pedestrian plan. Motion Carried.

Discussion held on getting a steering committee together to help in costing out. Renaud will bring the bike federation in, and they will tell us how to go about. Schwandt indicated an Ad Hoc Committee will be set up to develop a plan.

Monthly Vouchers

Motion/Second (Slate/Bernhagen) to approve the July vouchers for \$420,431.64. Motion Carried.

Financial Reports

Financial reports were reviewed.

Building Maintenance/Highway Department

Maintenance Department is requesting to utilize the state reimbursement for equipment storage based on machinery revenue for building repairs that are needed at the Highway grounds. The committee was informed on the year end accounting transaction that occurs from the Building & Grounds Allocation, and the reimbursement from the state is “unrestricted” cash.

Purchase of Commissioner Vehicle

Five vehicles from Ewald, Sondalle, Gagne, and Homan were reviewed.

Motion/second (Slate/Bernhagen) to approve purchase of Commissioner Vehicle for a 2017 Ford Escape from Gagne for \$22,661.00 and to approve additional cost for radio and lights for \$2004.89. Motion Carried.

Use of Grounds

Green Lake Chamber use of parking lot for 4th of July Parade Line Up, and the VFW Run for Sam on 7/9/16 for use of signs and cones were previously approved verbally by the Committee Chair.

Motion/second (Bernhagen/Slate) to approve Green Lake Chamber use of parking lot for Harvest Fest Parade Line Up on 9/24/16 and for car show on 9/25/16. Motion Carried.

2017 Budget

Review and discussion held on the 2017 budget. Slate would like to see Finance increase the Highway Levy in order to complete more road maintenance/projects. Discussion held. Committee members agreed to have Slate attend the Finance meeting regarding the 2017 budget.

Motion/second (Bernhagen/Slate) to approve the 2017 budget as presented and to send on to Finance Committee with consideration for more money in order to complete more road projects. Motion Carried.

Reorganization of Management/Supervisory Staff

A proposed reorganization is requested due to a Patrol Superintendent retiring. Highway Department is requesting to eliminate one highway Superintendent Position and one Highway Laborer position and to create one Engineer Technician and one Highway Foreman Position. Also, a request is made for assigning a “Relief” Foreman with a pay stipend, and a pay increase for the current Patrol Superintendent.

Motion/second (Bernhagen/Slate) to approve the requested Reorganization of Management/Supervisory Staff and to forward on to Personnel Committee for approval. Motion Carried.

Resolution to Eliminating one Highway Superintendent position and one Highway Labor position, and creating one Engineering Technician position and one Highway Foreman position in the Highway Department

Motion/second (Slate/Bernhagen) to approve Resolution to Eliminating one Highway Superintendent position and one Highway Labor position, and creating one Engineering Technician position and one Highway Foreman position in the Highway Department. Motion Carried.

Railroad Consortium 2016 Donation

Bernhagen reported that the 2017 contribution fees will be the same as in the past at \$25,000.

Committee Discussion

Committee reviewed Commissioner's Report.

Future Meeting Date: August 10, 2016.

Future Items for action and discussion: Summer LTE, Capital Outlay Goals, Office Relocation, Road Funding Options.

Closed Session

Consider motion to convene into closed session per Wis. Stat. §19.85(1)(c) to consider employment compensation or performance evaluation data of specific public employees over which the governmental body has jurisdiction or exercises responsibility. This closed session is regarding employee evaluations.

Motion/second (slate/Bernhagen) to convene into closed session per Wis. State. §19.85(1)(c) to consider employment compensation or performance evaluation data of specific public employees over which the governmental body has jurisdiction or exercises responsibility, Roll Call Vote – (3) ayes, (0) nays. Motion Carried.

Reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session

Motion/second (slate/Bernhagen) to reconvene to open session to take action, if appropriate, in matters discussed in Closed Session. Roll Call Vote – (3) ayes, (0) nays. Motion Carried.

Adjournment 7:45 pm

Submitted by,

Becky Pence,
Secretary Highway Committee