

May 11, 2016

The regular meeting of the Highway Committee was called to order by Chair Paul Schwandt at 5:30 PM on Wednesday, May 11, 2016. The requirements of the Open Meeting Law were certified as being met.

Present: Paul Schwandt Ben Moderow
Vicki Bernhagen Rich Slate

Absent:

Others Present: Amy Brooks, Highway Commissioner, Becky Pence, Administrative Assistant
Duane Prachel, Patrol Superintendent, Aaron Wagner, Patrol Superintendent
Harley Reabe, Supervisor District 11, Dawn Klockow, Corporation Counsel
Roger Priebe, Retiree Highway Department, Robert Lyon, Supervisor District 19
Thomas Boguszewski & Ryan Barz, AECOM
Dr. Thomas Kloosterboer, Resident Town of Green Lake

Pledge of Allegiance

The Pledge of Allegiance was recited.

Agenda

Motion/second (Slate/Bernhagen) to approve the Agenda. Motion Carried.

Approval of Minutes

Motion/Second (Bernhagen/Slate) to approve the minutes 4/13/16 Motion Carried.

Correspondence None

Public Comment

Thomas Boguszewski of AECOM, consulting engineers explained there have been DNR delays with working on CTH I bridge. Also, they are interested in the upcoming CTH D project from STH 23 to CTH YY. Ryan Barz, AECOM from Stevens Point Office spoke about their background and credentials.

Dr. Thomas Kloosterboer, W2684 Oakwood Beach Road, Green Lake, has safety concerns on CTH K from Terrace to Lakeview Road when riding bike. He would like to see warning signs, or speed limit signs installed. This will be on the Agenda next month.

Appearances None

Employee Recognition

Committee Chairman, Schwandt presented a plaque to Roger Priebe for his dedication and services at the Highway Department. Roger retired with over 20 years of service.

Monthly Vouchers

Motion/Second (Moderow/Bernhagen) to approve the May vouchers for \$114,478.91. Motion Carried.

DOT Request for Services

Motion/second (Slate/Moderow) to approve the DOT Discretionary Maintenance Agreement for an overlay on STH 44 from CTH A to CTH A in the amount of \$115,000.

Financial Reports

Financial were reviewed.

Resolution to Earmark Net Profit for future Equipment Purchases

Motion/second (Bernhagen/Slate) to approve Resolution Relating to Creating a "Restricted Cash" account for

Machinery Purchases, and have the Commissioner present to the county board at the appropriate time. Motion Carried.

Auction Sale of Forklift

Motion/Second (Moderow/Slate) to approve selling the Forklift, (Unit 100) for \$550.00. Motion Carried.

Miscellaneous Non-Inventory Items

Discussion held on the need to dispose of pallets, paint totes, and old sign posts. Guidance is needed on how to dispose of these items. Bernhagen suggested bringing back to committee next month after checking on the County's Policy on disposing of property.

Request for Proposal – Bridge Inspections

A request was made to subcontract bridge inspections. Discussion held on having another employee certified for future inspections. Commissioner to send out Request for Proposals, and to check on costs for hiring a Limited Term Employee for 2016 Bridge Inspections, and to bring back to Committee next month.

Use of Public Right of Way – Manure Hoses

A no fee utility permit is requested for temporarily pumping manure through hoses along the right of way on county trunk roads.

Motion/second (Slate/Moderow) to approve a no fee utility permit for manure. Motion Carried.

Cost of Doing Interdepartmental Work

Various charges were explained, along with why Highway charges incidental labor rates, small tool rates, administration fee, and charges for equipment usage. At year end, these costs need to be accounted for in the Highway budget if not charged out for usage when providing a service to various departments or municipalities.

Rich Slate was excused at 6:45 pm.

An explanation of “County Highway Department Charges for Services” was included in the committee packet and was also discussed. More discussion will follow at next committee meeting.

Tire Costs

This will be brought back to committee meeting next month.

Sign Policy

Motion/second (Bernhagen/Moderow) to approve the Marking, Signing and Safety Policy for Green Lake County's County Truck System. Motion Carried.

Railroad Consortium None

Committee Discussion

Committee reviewed Commissioner's Report.

Future Meeting Date: June 08, 2016.

Future Items for action and discussion: Capital Outlay Goals, Office Relocation, Road Funding Options, CTH K & Dodge Park Signage, Non-Inventory Items, Bridge Inspections, Highway Charges for Services, and Tire Costs.

Adjournment 7:25 pm

Submitted by,

Becky Pence,
Secretary Highway Committee