

April 13, 2016

The regular meeting of the Highway Committee was called to order by Chair Paul Schwandt at 5:30 PM on Wednesday, April 13, 2016. The requirements of the Open Meeting Law were certified as being met.

Present: Paul Schwandt
Vicki Bernhagen
Rich Slate

Absent: Ben Moderow

Others Present: Amy Brooks, Highway Commissioner
Becky Pence, Administrative Assistant
Duane Prachel, Patrol Superintendent
Marge Bostleman, County Clerk
Harley Reabe, Supervisor District 11
Dawn Klockow, Corporation Counsel
Bob Jahn, Town of Brooklyn

Pledge of Allegiance

The Pledge of Allegiance was recited.

Agenda

Motion/second (Slate/Bernhagen) to approve the Agenda. Motion Carried.

Approval of Minutes

Motion/Second (Slate/Bernhagen) to approve the minutes 3/09/16 with typographical corrections to March the vouchers, and February crash data. Motion Carried.

Correspondence None

Public Comment None

Appearances None

Bid Opening Results

Green Lake County 2016 Bid Awards are as follows:

- Culverts & Supplies to Fond du Lac Culvert & Supply
- Road Oil to Meigs Advantage, LLC
- Pulverizing to Tri County Paving
- Asphaltic Concrete Pavement to Tri County Paving
- Crushed Stone & Gravel (various locations) to Gaastra & Sons, Kopplin & Kinas, and Carew Concrete & Supply

Monthly Vouchers

Discussion held on East Wisconsin Counties Railroad Consortium donation of \$25,000.00.

Motion/Second (Bernhagen/Slate) to approve the April vouchers for \$149,829.40. (2) Ayes, (1) Nay Schwandt. Motion Carried.

Financial Reports

Financial were reviewed.

2015 Financial Report of Highway Operations

The 2015 Balance Sheet and Income Statement were explained and discussed.

Restricted Cash for Equipment Purchases

Discussion held on moving funds from "Unrestricted Net Position" into a "Restricted Equity Account" in order to

earmark net profit for purchasing equipment in the future. Funds will be earmarked because restricting cash can only be done if it is from an outside source. A Resolution would need to be drawn up.

Motion/second (Bernhagen/slate) to approve creating a Resolution in order to earmark net profit for equipment purchases. All Ayes, Motion Carried.

Building and Grounds Use

Motion/second (Slate/Bernhagen) to approve Truck #36 and 1 or 2 Highway Laborers to participate in Careers on Wheels, at the Princeton Public School on May 25, 2016. Motion Carried.

Motion/second (Slate/Bernhagen) to approve Post 306 American Legion request to use the fair grounds for parking for a dedication and open house for the new American Legion building May 28th through May 30th, 2016, and to open the Hill Street gate. Motion Carried.

Motion/second (Bernhagen/Slate) to approve Post 306 American Legion request to use the fair grounds for parking for the memorial wall for the Iraq/Afghanistan War Veterans on July 18, 2016, and to open the Hill Street gate. Motion Carried.

Motion/second (Slate/Bernhagen) to approve Dave Norton's request for parking for the Norton's Dry Dock Youth Angler Tournament on June 18, 2016. Motion Carried.

AC Equipment Purchase

Motion/second (Bernhagen/Slate) to approve purchasing Air Conditioning Equipment from Federated Auto Parts for \$4,187.10, and to forward to P&I Committee for approval. Motion Carried.

Chip Spreader Change Order

A request for a power seat to be added to the Etnyre Chip spreader was explained and discussed.

Motion/second (Bernhagen/Slate) to approve Chip Spreader Change Order for adding a power seat to the unit, and to forward to P&I Committee for approval. Motion Carried.

Summer Road School, June 6th-8th, 2016 WI. Dells

Motion/second (Bernhagen/Slate) to approve Commissioner & any Supervisor to attend the Summer Road School in Wisconsin Dells June 6th-8th, 2016. Motion Carried.

Fill Vacant Position – Highway General Laborer

We are currently in processes of filling Highway General Laborer. Another Highway Laborer has resigned leaving two vacant positions. It is requested to hire the two top candidates in order to fill both vacant positions. Discussion held.

Motion/second (Slate/Bernhagen) to approve the two top candidates based on the department head, chairman or designee interview process, and to forward to Personnel Committee for approval. Motion Carried.

Railroad Consortium 2016 Donation

Discussion held regarding no response from the Consortium on the letter Slate wrote requesting the pro's and con's on the \$25,000.00 donation. Bernhagen suggested our corporate counsel confer with the Consortium's corporate counsel in order to get more definitive answers before a decision is made on opting out of the yearly donation.

Committee Discussion

Committee reviewed Commissioner's Report.

Future Meeting Date: May 11, 2016.

Future Items for action and discussion: Capital Outlay Goals, Office Relocation, Road Funding Options, Cost of doing work for other county departments, and Tire Costs.

Closed Session

Consider motion to convene into Closed Session per Wis. Stat §19.85(1)(c) to consider employment compensation or performance evaluation data of specific public employees over which the governmental body has jurisdiction or exercises responsibility. This closes session is regarding an exit interview of a highway employee.

Motion/second (Bernhagen/Slate) to convene into Closed Session per Wis. Stat §19.85(1)(c) to consider employment compensation or performance evaluation data of specific public employees over which the governmental body has jurisdiction or exercises responsibility. Roll Call Vote, (3) ayes, (0) nays, (1) absent, Moderow. Motion Carried.

Reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session

Motion/second (Slate/Bernhagen) to reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session. Roll Call Vote, (3) ayes, (0) nays, (1) absent, Moderow. Motion Carried.

Adjournment 7:40 pm.

Submitted by,

Becky Pence,
Secretary Highway Committee