

**April 12, 2017**

The regular meeting of the Highway Committee was called to order by Chair Paul Schwandt at 5:30 PM on Wednesday, April 12, 2017. The requirements of the Open Meeting Law was certified as being met.

Present: Paul Schwandt  
Vicki Bernhagen  
Dennis Mulder  
Rich Slate

Absent:

Others Present: Amy Brooks, Highway Commissioner  
Becky Pence, Administrative Assistant  
Quirin Klink, MSA Professional Services  
Cathy Schmidt, Administrator (5:47 pm)  
Harley Reabe, County Board Chair (5:47 pm)  
Dawn Klockow, Corporation Counsel (5:37 pm)  
Tiny Lyons (5:47 pm)

**Pledge of Allegiance**

Pledge of Allegiance was recited.

**Agenda**

*Motion/second (Slate/Bernhagen)* to approve the Agenda. Motion Carried.

**Approval of Minutes**

*Motion/second (Slate/Bernhagen)* to approve the 03/08/17 minutes. Motion Carried.

**Correspondence**

Letter from District 6 Supervisor, Joy Waterbury regarding Village of Marquette, Second Street. Commissioner will set up a meeting with the Village of Marquette to discuss, as this is in the Highway Improvement plan for 2021.

**Public Comment** None

**Appearances**

Quirin Klink, PE of MSA Professional Services spoke about the services they provide, and their interest in upcoming projects.

**Use of Grounds**

*Motion/second (Slate/Mulder)* to approve use of signs and cones for the VFW Run for Sam. Motion Carried.

**2016 Financial Report of Highway Operations**

Discussion held on the net position of Highway Operations; capital outlay for equipment; and setting up a capital outlay for building and grounds maintenance and repair. Highway recommends restricting \$250,000.00 for building and grounds capital outlay, and restricting another \$50,000 for equipment outlay. A Resolution for the building and grounds capital outlay and will be presented at the May Committee Meeting.

*Motion/second (Slate/Mulder)* to approve restricting \$50,000 for equipment outlay, and to approve drafting a resolution for building and grounds capital outlay of \$250,000.00. Motion Carried.

### **Financial Reports**

The Financial reports were reviewed.

### **Budget Adjustment**

Discussion held on the budget adjustment between Maintenance and Highway Departments. Highway will now be responsible for all maintenance and repairs of Highway buildings and grounds in accordance with the Highway Fixed Assets.

*Motion/second (Slate/Bernhagen)* to approve the budget adjustment as presented and to forward on to applicable committee's for approval and publication per State Statue 65.90(5). Motion Carried.

### **Bid Results**

Bid results were presented and awarded as follows:

Asphaltic Concrete Pavement and Pulverizing and Relay bids awarded to Northeast Asphalt

Culverts and Supplies awarded to Fond du Lac Culvert & Supply

Road Oil and Application awarded to Henry G. Meigs, LLC

Crushed Stone and Gravel will be award upon factoring in the trucking time.

### **Equipment Purchases**

*Motion/second (Bernhagen/Slate)* to approve purchase of Lawn Mower from Ballweg Implement for \$6,733.00. Motion Carried.

### **Spring Commissioner Meeting, April 28, 2017, Stratford, WI**

The Committee Members were invited to attend the North Central Region Spring Meeting on Friday, April 28, 2017 in Stratford, WI.

### **Summer Road School, June 5, 6, 7, 2017, Wisconsin Dells**

The Committee Members were invited to attend the 2017 Summer Road School June 5, 6, 7, 2017 in Wisconsin Dells.

### **Highway Office Relocation**

The Committee Members were informed that Highway personnel will not be relocating to the Government Center. Discussion held on a few problematic situations currently at hand with the current aged highway building. Further discussions will continue.

### **Railroad Consortium** None.

### **Committee Discussion**

Committee reviewed Commissioner's Report.

Future Meeting Date: May 10, 2017

Future Items for action and discussion:

**Adjournment** 6:30 pm

Submitted by,

Becky Pence,  
Secretary Highway Committee